**PARISH COUNCIL MEETING**

in Badingham Village Hall

on Friday 3rd December 2021 at 10:00

**AGENDA**

1. **Election of the Chair:** Invite nominations and elect a Chair for the remainder of the municipal year (2021/2022) and to receive the Declaration of Acceptance of Office.
2. **Election of the Vice-Chair:** Invite nominations and elect a Vice-Chair for the remainder of the municipal year.
3. **Apologies for Absence:** To receive any apologies for absence
4. **Pecuniary/Non-Pecuniary Interests:**

Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

1. **Co-Option:** To ratify the co-option to Council of Thomas Mountain and Maurice Bowe and receive their Declarations of Acceptance of Office.
2. **Interim Clerk:** Motion under the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel where publicity might be prejudicial to the special nature of the business.
3. **Public Forum:** Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. They may speak for up to 3 mins and the session will last no longer than 15 minutes. Members of the public may not take part in the Committee meeting itself.
4. **Appointment of Internal Auditor:** To propose that the internal auditor for year ended 2021/22 to be Heelis & Lodge.
5. **Bank Signatories:** To confirm the current arrangements of Bank Signatories.
6. **Clerks Computer:** To set aside £500 to purchase a lap-top, mouse & Microsoft 365 (Cloud version) and printer for the Clerk.
7. **Dates of Next meeting:** To agree the date of the next meeting.

**Cllr. S. Frost. 28/11/2021**