



BADINGHAM PARISH COUNCIL MEETING

All members of Badingham Parish Council are summoned to the Annual Parish Council Meeting (AGM) in Badingham Village Hall on Tuesday 16th May 2023 at 19.00

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration. This item will be limited to 15 minutes duration but may be extended at the discretion of the Chair Person.

Members of the public may still attend virtually if this is their preferred option. If you would like to join remotely, please advise the clerk at least 3 working days in advance so the link can be set up and confirmed.

AGENDA

1. **Election of the Chair:** To formally elect the Chair and sign the Declaration of Office
2. **Chair's Welcome**
3. **Apologies for Absence:** To receive and approve any apologies for absence
4. **Pecuniary/Non-Pecuniary Interests and Code of Conduct:**
 - a) Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting. Members to be reminded of their obligations under the new Suffolk Code of Conduct including the Nolan Principles of Public Office
 - b) Members to complete new Register of Interest Form (ROI) where appropriate and expenses form
5. **To consider any other appointments as follows:**
 - a) Vice- Chair and signing of Declaration of Office for all Councillors
 - b) Responsible Financial Officer
 - c) Personnel committee
 - d) To consider any other relevant roles and /or responsibilities
6. **Minutes:** To receive and approve the minutes of the meeting 4 April 2023
7. **Matters arising** from the minutes of that meeting not covered elsewhere on this agenda
8. **Public Forum:** Members of the public may give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. They may speak for up to 3 mins and the session will last no longer than 15 minutes. Members of the public may not take part in the Committee meeting itself
9. **Reports for Information** - to receive written reports for information only:
 - a) Report from County Councillor Stephen Burroughes
 - b) Report from our new District Councillor(s) Owen Gray/ Vincent Langdon-Morris
10. **Statutory Business and General Governance –**
 - a) To consider completion and signing of Section 1 (Annual Governance Statement) and Section Two (Accounting Statement) of the Local Council's Annual Return for the year ending 31 March 2023
 - b) To receive the full report from the Internal Auditor and note contents thereof
 - c) To approve the Schedule of Annual Regular Payments and nominate 2 Councillors to sign
 - d) To approve the schedule of meetings for the coming financial year
 - e) To consider the following consultations and any responses required: None to consider
11. **Planning Matters:**
 - a) No applications to consider
 - b) Any other planning matters for information only
12. **Accounts**
 - a) To approve the payments to be made and any payments made since the last meeting
 - b) To approve the Bank Reconciliation for year end and 30 April 2023
 - c) To note any receipts
 - d) To receive update on bank mandates



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13. Update on the Village Hall:

a) To receive any updates and approvals where required

14. Pocket Park: To receive any updates and approve any actions required

15. Kings Coronation: To receive update and approve any expenditure incurred

16. Motion under the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel where publicity might be prejudicial to the special nature of the business.

Caroline Emeny Mrs C I Emeny, Parish Clerk and Responsible Financial Officer, Badingham Parish Council

Email: badinghamclerk@gmail.com

Dated: 11 May 2023