



BADINGHAM PARISH COUNCIL MEETING

All members of Badingham Parish Council are summoned to the Annual Parish Council Meeting (AGM) in Badingham Village Hall on **Tuesday 20th May 2025 at 6.30 pm**

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration. This item will be limited to 15 minutes duration but may be extended at the discretion of the Chair Person.

Members of the public may still attend virtually if this is their preferred option. If you would like to join remotely, please advise the clerk at least 3 working days in advance so the link can be set up and confirmed.

AGENDA

1. **Election of the Chair:** To formally elect the Chair and sign the Declaration of Office
2. **Chair's Welcome**
3. **Apologies for Absence:** To receive and approve any apologies for absence
4. **Pecuniary/Non-Pecuniary Interests and Code of Conduct:**
 - a) Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting. Members to be reminded of their obligations under the new Suffolk Code of Conduct including the Nolan Principles of Public Office
 - b) Members to complete new Register of Interest Form (ROI) where appropriate and expenses form
5. **To consider any other appointments as follows:**
 - a) Vice-Chair and signing of Declaration of Office
 - b) Responsible Financial Officer
 - c) Personnel responsibility
 - d) To consider any other relevant roles and /or responsibilities including VH representative
6. **Minutes:** To receive and approve the minutes of the meeting 8th April 2025.
7. **Matters arising from the previous minutes not covered elsewhere** Any update on war graves. Update from Cllr Welham on quote for grass cutting at the church.
8. **Public Forum:** Members of the public may give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. They may speak for up to 3 mins and the session will last no longer than 15 minutes. Members of the public may not take part in the Committee meeting itself.
9. **Report from County Councillor** Report previously circulated.
10. **Report from District Councillors Grey and Langdon-Morris and ESC Leader's Monthly Bulletin:**
11. **Governance and Statutory Business:**
 - a) To approve and sign the annual AGAR documents as follows: (i) Section 1 Annual Governance Statement; (ii) Section Two Accounting Statements
 - b) (ii) To receive the full report from the Internal Auditor and note contents thereof.
 - c) To approve and sign the Receipts and Payments Summary for year ending 31 March 2025
 - d) To approve the Schedule of Annual Regular Payments and nominate 2 Councillors to sign
 - e) (ii) Sign revised Cil Statement.
 - f) Update re gov.uk domain and email addresses
 - g) To note fraudulent activity on the bank account
 - h) To approve the schedule of meetings for the coming financial year
12. **Planning Matters:**
 - a) To discuss the following planning applications received: (i) DC/25/1666/FUL Change of use of land, Crossways, Bruisyard Road, Badingham (ii) DC/25/0184/FUL Erection of new cart-lodge, Crossways, Badingham.
 - b) Any planning determinations received:
 - c) Any other planning matters for information only.



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13. Accounts:

- a) Approve the payments to be made and those made since the last meeting, including Village Hall payments.
- b) Receipts to note.
- c) To approve the Bank Reconciliation ending 30th April 2025
- d) To update on internet banking including any o/s internet signups, payment approval procedures, account management.
- e) Annual Charity Donation 2025/26

14. Village Hall: To receive update and approve any decisions if required including financial controls & governance

15. Pocket Park and Open Green Spaces: to receive updates and consider any decisions

16. Village Hall Wifi / BT update

17. Correspondence received

18. Motion under the Public Bodies (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel where publicity might be prejudicial to the special nature of the business.

Caroline Byrne Mrs C Byrne, Parish Clerk and Responsible Financial Officer, Badingham Parish Council

Email: badinghamclerk@gmail.com

Dated: 15th May 2025

Please be aware that filming and recording of the meeting may be taking place during the meeting