

BADINGHAM PARISH COUNCIL - RISK ASSESSMENT – ASSETS, as at April 2025

Asset	Location(s)	What could go wrong?	How Likely?	Impact?	Consequences?	Mitigation/Action if risk occurs	Most recent photos for maintenance
Bus Shelter	Right hand side of Village Hall	Lack of Maintenance, Physical Damage, Natural Aging, Flyposting	Possible	High	Loss of use	Regular Inspection & Maintenance/ July 23 – seems in good repair, weatherproof and paintwork good	
Red Phone Box	Low Road near Spring Cottage	No phone, ornamental only. Will deteriorate but shouldn't fall down. Used for Xmas lights only	Unlikely	Moderate	Loss of use	July 23 - needs a good clean inside and outside. Quite dirty both in and out. Remove cobwebs and wash with soapy water inside and out.	
3 x Dog Bins	Opposite Church on Low Street, Rectory Road and V Hall	Lack of Maintenance, Physical Damage	Possible	Moderate	Loss of use	Regular Inspection/Repair or Replace Apr 25 – all in good order. No action required	
Car Park Barrier & Gates & Fencing Including kissing gate	Pocket Park	Lack of Maintenance, Physical Damage, Natural Aging	Possible	Moderate	Loss of use	Regular Inspection/Repair or Replace Apply annual preservative possibly? Ensure all gates open and close with ease. Apr 25 – car park barrier gate – modify the gate to ensure it opens and closes with ease. Cllr Welham to action.	

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Lifebuoy for Pond	Pond at Pocket Park	Physical Damage, Stolen Inaccessible	Possible	Moderate	Loss of Use	Routine Maintenance around the pond to ensure accessibility if needed. Inspected annually by Rospa. July 23 – pretty inaccessible at present, Apr 25 – Request has been made for the vegetation to be cleared.	
Nest Swing	Pocket Park	Hole in nest so unsafe, chains break. Bark gets removed and therefore unsafe if child falls off	Possible	High	Personal Injury	Annual Rospa inspection. Ensure any remedial actions are enacted upon	
Tower Play Unit	Pocket Park	Broken walkways or missing pieces of wood in the equipment.	Possible	High	Personal Injury	Annual Rospa inspection. Ensure any remedial actions are enacted upon	
3 Picnic Tables	Pocket Park	Broken seats or tables.	Possible	Slight	Property damage	Annual Rospa inspection. Ensure any remedial actions are enacted upon	
1 Bench	Pocket Park	Broken slats, broken legs	Possible	Slight	Property damage	Annual Rospa inspection. Ensure any remedial actions are enacted upon	

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Interpretation Board	Pocket Park	Covered by trees and branches and inaccessible	Possible	Slight	Property damage	Ensure board is visible without people getting tangled in branches etc. Apr 25 - Councillors to revisit the sign for inspection. Sign may require further consideration	
Badingham Village Sign	Opposite the pub on A1120	Wear and Tear, paintwork deteriorating Vehicle damage	Possible	Moderate	Personal Injury, Property Damage	Regular Inspection/Repaint. July 23 – sign repainted as new by Cllr Bowe	
Badingham name bench	Opposite the pub on A1120 by the Village Sign	Physical Damage, by vehicle. Vandalism.	Possible	Slight	Personal Injury, Property Damage	Regular Inspection/Reset, Repair or Repaint	
Parish Council Notice Board	On wall outside the Village Hall	Lack of Maintenance, Physical Damage, Flyposting, Rain ingress	Possible	High	Loss of Use	Regular Inspection & Maintenance/ Repair or Replace, Remove Posters	

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Notice Board	Mill Road	Disintegrate completely so irreparable	Very likely	Slight	Loss of use	Is this notice board salvageable? The glass (?) has practically fallen out – could this be dangerous? Needs to be removed or repaired but cannot be left as is as it is a danger – July 23 Apr 25 – Has this been taken down?	
Celebration Beacon	Locked cupboard in Church						
Village Hall	Low Street	Lack of Maintenance, Physical Damage, vandalism, fire	Possible	High	Loss of Use	Need to find a replacement venue asap. Ensure fire checks are done regularly and fire extinguishers checked annually etc and insurance up to date	
Pocket Park	Mill Road	Vandalism, grass fire, damaged equipment	Possible	High	Loss of Use	Ensure annual inspection take place and any remedial actions carried out as inspected by Rospa	
Laptop and mouse and software	Clerk's home	Breaks down. IT failure. Keys stop working. Misplaced or stolen. Virus infection	Possible	High	Loss of use	Replacement would be urgently required. Ensure backed up to the cloud at all times. Ensure anti virus always up to date.	

Presented to Badingham Parish Council August 2023