**BADINGHAM PARISH COUNCIL**

**DRAFT - MINUTES OF EXTRA-ORDINARY**

**PARISH COUNCIL MEETING**

**Held on Wednesday March 10th 2021 at 6.30pm**

 **Zoom Virtual Meeting**

Reports from District & County Councillors, and questions from members of public: -

Duration time maximum 20 minutes - 3 minutes per person.

Meeting opened 6.30pm

**1 PRESENT APOLOGIES**

 Cllr S Osborne –Chair

 Cllr R Welham

 Cllr S Frost

 Cllr D Horrocks-late arrival

 Mrs Sue Piggott – Clerk

 **2 DECLARATION OF INTERESTS**

Cllr Osborne – Chair Village Hall Committee

**3 MINUTES OF MEETING:** Approve minutes Dec 17th & Dec 8th 2020

 Council members agreed the Minutes for 8th and 17th December 2020.

**4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**

The Clerk reported:

 The Clerk contacted Country Care to confirm acceptance of the quote to repair the swing, the work is now completed.

 The Clerk has written to the Bowls Club and liaised with the Treasurer, the £1,000 grant towards the new pavilion build project has been sent.

 The Clerk had sought detailed quotes for Phase 2 – Village Hall toilets refurbishment and the Hidden Needs Funding application to E.Suffolk. N.Jenner, Communities officer returned the application with explanation the application required a very much more detailed response with regard to the demographic breakdown of users and potential users, it also required detailed financial projections, and comment was passed that the Playgroup was no longer likely to be tenants since they had an application going through E Suffolk to relocate.

 The Clerk reported the response to the Chair. Applications could not be made until a business plan was in place which included the revised hire fees. Once the Chair had completed the Business plan and projected hire fees the Clerk worked with the Chair to complete funding applications that the VH fitted the criteria for, these were completed and submitted, one being Hidden Needs and the other Enabling Funds via the District Cllr. Both these applications were submitted Friday 5th March 21. To cover all the Mens, Womens and Disabled toilets £18,000 is required.

 The result of the Dist Cllrs Enabling Fund- is a commitment of £2,500 from the £7500 applied for.

 The Hidden Needs has the maximum of £10,000 and that figure has been applied for and has a 4 week turnaround to receive the result.

**5 FINANCE –** To Approve Financial Statement.

 Council members agreed the Financial Statement.

**6 TO RATIFY -** Standing Orders, Financial Regs, Risk Assessment, Appointment Internal Auditor

Council members agreed to ratify the Standing Orders, Financial Regulations and Risk Assessment also to retain and appoint T.Brown the Internal Auditor.

**7 VILLAGE HALL –** Cllr S Osborne –Updates

 The Village Hall works have been stalled due to lack of funds, further funding needs to be sought. Applications have been submitted by the Clerk and the results should be known sometime in April. The Chair confirmed that following many hours she had completed and updated the Business Plan, it is something that is required to underpin applications for funding. The grant of works to refurbish and install fit for purpose toilets which includes proper Disabled provision totals £18,000. Grant funding applications for max of £10,000 ESC– Hidden Needs, and max. of £7,000 District Cllr Enabling Fund have been submitted. The District Cllr has suggested that £2,500 could be offered.

**8 PLANNING APPLICATIONS**

Council members considered responses for the followingapplications**:**

 **Planning reference: DC/21/0575/FUL**

 **Proposal: Proposed conversion and extension of existing detached garage to form accommodation ancillary to main dwelling - Priory Cottage, Laxfield Road, Badingham,**

 Councillors agreed a response of ‘Support’.

 **Planning reference: DC/21/0467/FUL**

 **Proposal: Erection of first floor side extension and single storey rear extension (existing single storey outbuildings to be removed) together with alterations to fenestration and cladding of existing two storey semidetached dwelling.- 1 Gortons Cottages, High Road, Badingham.**

 Councillors agreed a response of ‘Support’

 **9 POCKET PARK –** Cllr R Welham-Any updates

 The work to repair and replenish the bark for the spider swing is successful and complete. Badingham Enterprise has completed the planting of the community orchard and will be installing a bench seat to compliment the area. Council members approved of the work and installation of the community orchard and welcomed the community benefit that it will provide.

**10 ITEMS FOR NEXT AGENDA**

**11 DATE OF NEXT MEETINGS – Annual Meetings TBC**

Meeting closed – 7.10pm

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Chair Date