**BADINGHAM PARISH COUNCIL**

**DRAFT - MINUTES OF PARISH COUNCIL MEETING**

**Held on Friday 28th August 2020 at 6.30pm**

 **Zoom Virtual Meeting**

Reports from District & County Councillors, and questions from members of public: -

Duration time maximum 20 minutes - 3 minutes per person.

Meeting opened 6.30pm

**1 PRESENT APOLOGIES**

 Cllr S Osborne –Chair

 Cllr R Welham

 Cllr S Frost

 Cllr D Horrocks

 Mrs Sue Piggott – Clerk

**2 DECLARATION OF INTERESTS**

Cllr Osborne – Chair Village Hall Committee

 Cllr Horrocks – Spouse to Village Hall Committee member

**3 MINUTES OF MEETING:** Approve minutes July 7th and 27th 2020

Councillors agreed the Minutes for 7th and 27th July 2020.

**4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**

The Clerk submitted the Year End Audit paperwork to the Internal Auditor and has now received the Internal Audit Report which has been distributed

The Clerk submitted the agreed response to the Planning Application for High House Farmhouse Badingham as one of Support.

The Clerk contacted Country Care to request a quote for works to replace shuttering and bark for the spider swing.

The Clerk ordered the signage as agreed at the meeting on 27th July and has now received the signage which Cllr Welham has collected.

The Clerk can report that following contact with SCC Councillor S Burroughs that a £2,000 fund from him has been secured to provide a Rangemaster Range Cooker for the Village Hall renovation project phase 1.

The Clerk has responded to Savills who on behalf of UK power to legally formalise the Wayleave agreement at Pocket Park.

The Clerk will be on holiday from 14th September to 5th October

**5 FINANCE –** To Approve Financial Statement.

 Councillors approved the Financial Statement.

 Councillors confirmed they had received the Internal Auditor report, and expressed their thanks to the Clerk for maintaining clear financial reporting, this was reflected in the Internal Audit report comments.

**6 VILLAGE HALL –** Cllr S Osborne

 The Village Hall phase 1 renovation programme of works estimate has now been finalised

 the total is less than the original following the adjustments that were made. County Councillor S Burroughs has confirmed that he is happy to fund the cooker which is a Rangemaster Range and has pledged £2,000 to cover its cost.

 The building works are scheduled to commence in September.

 Once the works are complete the hall can plan to open for hirers but must be made operational under the strict guidelines for Covid safety which includes enabling deep cleaning. Councillors agreed with the concern that the Play School has equipment that is not stored away which is preventing the access to the small meeting room, and the outside area. Toys and equipment including bottles are left littering the outside play area grounds, and have been for the past 5 months, Cllrs agreed that the resulting health and safety hazards must be resolved, both outside and inside the Village Hall. Councillors agreed that Matt Lunn the Play School Rep for the Village Hall committee be written to, to explain the concerns and actions required to enable the Village Hall to prepare to open by meeting Covid safety regulations.

**7 FLOODING LOW STREET- LANDOWNER ACTIONS**

Following the flood event affecting households on Low Street earlier in the year, the Environment Agency acted to notify the Landowner of their responsibilities regarding maintaining the watercourse. Strutt and Parker, the Agent for the Landowner has made contact with the Clerk to explain they would be conducting trimming works to the vegetation along the river within the meadows owned by Badingham Farms.

**8 POCKET PARK –** Cllr R Welham

 Cllr Welham plans to trim the vegetation around the edge of the pond and will organise Kindlewood to trim the hedging. Cllr Welham will meet with Badingham Enterprise to confirm a plan for planting the community orchard, it is expected that a community tree planting day will be scheduled.

**9 ITEMS FOR NEXT AGENDA**

* To consider adoption of latest edition NALC Standing Orders
* To consider adoption of latest edition NALC Financial Regulations

**10 DATE OF NEXT MEETING –** 16.10.20 -TBC

Meeting closed 7.10pm

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Chair Date