**BADINGHAM PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING**

**Held on Monday 7th July 2020 at 7.30pm**

 **Zoom Virtual Meeting**

Reports from District & County Councillors, and questions from members of public: -

Duration time maximum 20 minutes - 3 minutes per person.

Meeting opened 6.30pm

**1 PRESENT APOLOGIES**

 Cllr S Frost - Chair

 Cllr D Horrocks

 Cllr S Osborne – Vice Chair

 Cllr R Welham

 Mrs Sue Piggott – Clerk

**2 TO APPOINT NEW CHAIR – Following resignation of Cllr Frost**

Council members agreed to accept Cllr Osborne-Vice Chair as Chair. Cllr Osborne accepted and agreed to hold the position through to the next Annual Parish Council meeting.

**3 DECLARATION OF INTERESTS**

Cllr Osborne – Chair Village Hall Committee

 Cllr Horrocks – Spouse to Village Hall Committee member

**4 MINUTES OF MEETING:** Approve minutes February 5th 2020

 The Minutes for the Meeting held on February 5th 2020 were agreed.

**5 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**

**6 FINANCE –** To Approve Financial Statement

 The Financial Statement was agreed.

**6.1** **ZOOM PRO PACKAGE - £115** – To consider purchasing

 Members agreed to trial using the free version of Zoom before making the decision to purchase Zoom Pro.

**6.2 YR END AUDIT** – To agree and sign off AGAR forms

 Members agreed to the signing of the Year End AGAR forms to submit for Internal Audit, the adjusted and extended deadlines put in for Covid pandemic restrictions will be met.

**7 VILLAGE HALL –** Cllr S Osborne – Any Updates

 The decision of the Parish Council to put the second CIL instalment of £7490.70 towards the Village Hall renovation project was made electronically on 3.6.20, this method had to be used following government guidelines resulting from Covid and Lockdown.

 The Village Hall committee agreed to put a further £4,000 towards the project. As a result, the instruction was given to the builders.

 Cllr Osborne reported that phase 1 of the renovation project would be started within the coming weeks, the builder has confirmed his availability to start. The finer details on appliances and units are being completed and it is hoped that phase 1 will be complete before the Village Hall formerly re-opens following the Covid lockdown and closure. Cllr Osborne gave assurances that the Kitchen and Tea Room will provide fit for purpose kitchens, and that great care has been taken to research village halls that have completed renovation projects and refits around the country.

**8 PLANNING**

 **Application: DC/20/2314/FUL- High House Farmhouse, High House Drive, Badingham – Demolition of existing conservatory and erection of 2 storey extension.**

Council members agreed a response of Support. **SP**

**9 POCKET PARK –** Cllr R Welham- Any updates

 Government guidelines have been issued on how Play Areas can be re-opened and conditions on use and access. Once the guidelines and appropriate Covid risk assessment and signage is in place the official re-opening will be in place.

 Council members agreed to schedule another meeting to cover Pocket Park to discuss any issues and to ensure that Covid guidelines have been put in place.

**10 HIGHWAYS-** Any issues - None

**11 ITEMS FOR NEXT AGENDA**

* + Pocket Park

**12 DATE OF NEXT MEETING – TBA**

Meeting Closed 7.10pm

**……………………………………………… ………………………….**

Chair Date