**BADINGHAM PARISH COUNCIL**

**DRAFT - MINUTES OF ANNUAL PARISH COUNCIL MEETING**

**Held on Wednesday May 5th 2021 at 6.30pm**

**Zoom Virtual Meeting**

**QUESTION TIME-MEMBERS OF PUBLIC–Duration time maximum 15 minutes – 3 mins per person**

**8 Members of Public**

Meeting opened 6.30pm

The Chair welcomed all in attendance and invited any representations.

A Play School representative requested speaking time and was invited to speak. It was expressed that the Play School wished to return to the Village Hall in September depending on the conditions since they could not meet competitive hire fees, and that the Play School would need the hall each day and that the hall should cease the refurbishment and maintenance works to allow this. An expression of complaint was voiced against the Parish Council and Village Hall Committee.

The Chair received this representation.

The Chair reported that the meeting details are always minuted and published on the PC website, with the full details available to all. The Village Hall is being repaired and renovated for the benefit of all the residents of Badingham. It is right and fair that residents have a village hall equal to those in neighbouring villages and one that offers excellent facilities and enables a range of activities. Due to many years of neglect and insufficient funds being put to maintenance in previous years the Parish Council has had to support the hall in addressing the serious damp issues and prevent structural damage and to ensure that the building becomes fit for purpose. The village hall is part of the lawful business of the Parish Council, the Parish Council has dedicated resources and funds along with the administration of funding applications to raise funds. Funding streams can only be accessed with a proper business plan and commitment to meet the criteria of the hall which is to serve all the community rather than just one user group. Once the renovation and repairs are completed users and residents will be informed.

The Chair thanked all the residents who support the Parish Council and give their appreciation of the hard work and time that members of the Parish Council give. give.

**ANNUAL PARISH COUNCIL MEETING**

**1 MEMBERS TO ELECT CHAIR** – Nomination- Proposer, Seconder - vote & Signing of Declaration of Acceptance

Cllr Osborne nominated herself to continue as Chair for a further temporary period. Cllr Frost Proposed, Cllr Horrocks Seconded, the motion was voted for unanimously. The Declaration form was signed by the Chair and Clerk

**2 MEMBERS TO CONSIDER ELECTION OF VICE-CHAIR AND REPRESENTATIVES. -**Highways/Trees/Ponds/Footpaths/ Emergency.

Members agreed to continue with the agreed sharing of roles and that Cllr Welham continues as rep. for Pocket Park.

**3 PRESENT & APOLOGIES**

**Present**

Cllr S Osborne

Cllr S Frost

Cllr D Horrocks

Clerk Mrs S Piggott

**Apologies**

Cllr R Welham

Members agreed to move item 10 to item 8

**4 DECLARATION OF INTERESTS**

Cllr Osborne – Chair Village Hall committee

**5 MINUTES OF MEETING–** To approve Minutes 10.3.21, 22.4.21

Minutes for 10.3.21 and 22.4.21 were agreed

**6 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**

The Clerk submitted the planning responses to ESC following the meeting of 19th March. The Clerk continues on the work required for providing the Village Hall ‘Grant of Works’ seeking funding to provide the works as agreed. Following the extra- ordinary meeting the Clerk contacted the Enabling Fund Team to secure the funding that they have offered and continues to liaise with the Hidden Funding team the results for which is expected very soon.

The Clerk has been working on the Year End Audit and will be submitting the years paperwork for Internal Audit next week.

**7 FINANCE**

**7.1** Financial Statement – To Approve - Approval agreed

**7.2** Year End ’21 Audit Statements for approval - Approval of the Accounting and Governance statement were agreed and signed.

**8 VILLAGE HALL-**Any updates

The Chair reported that the village hall is in a healthy financial position and government funding has been secured in lieu of income to maintain the village hall until renovations are complete. A business plan has had to be provided to support the applications to East Suffolk Council which sets out the current and future direction of travel for the village hall. ESC /Funders insist that we needed to show within the business plan the financially viability of the hall and that it can operate without playschool and can reallocate space for the benefit of wider community and service usage. A marketing and advertising strategy with arrangements for a relaunch of the village hall is in hand and will be in place once renovations are complete. As soon as we can reopen, the hall arrangements will be made for a village hall AGM

**9 ANNUAL PARISH MEETING – 27.5.21-** Preparations

Council members considered all the information and notifications regarding government policy on holding meetings and gatherings. Cllr Frost Proposed that the 27th May Annual Parish meeting be cancelled and to schedule a meeting at a time that it was safe to do so, Cllr Horrocks Seconded and it was agreed unanimously. The Clerk was asked to liaise possible dates when this time was reached.

**10 PLANNING –** Any updates – None

**11 POCKET PARK-** Any updates - None

**12 ITEMS FOR NEXT AGENDA**

**13 DATE OF NEXT MEETING - TBC**

**Meeting closed 7.10pm**

**……………………………………… ……………………..**

**Chair Date**