

BADINGHAM PARISH COUNCIL

Minutes of the Council Meeting held on Thursday 23 June 2022 at 7.00 pm

in Badingham Village Hall, Low Street, Badingham IP13 8JT

Members: Cllrs Bowe; Horrocks; Mountain and Welham (apologies for late arrival accepted). Also present the Clerk.
No members of the public.

1. **Chair's Welcome:** The Chair welcomed everyone to the meeting.
2. **Apologies for Absence:** Apologies were received and approved from Cllrs Frost and Sweeney.
3. **Pecuniary/Non-Pecuniary Interests:** There were no Pecuniary or Non-Pecuniary Interests declared and no requests for dispensation.
4. **Minutes:** The minutes of the AGM meeting 26 May were approved and signed by the Chair.
5. **Public Forum:** There were no members of the public present and no issues had been raised with the Clerk.
6. **Report from County Councillor Stephen Burroughes:** No report received.
7. **Report from District Councillors Lydia Freeman/Maurice Cook:** Report listed on the website.
8. **Governance and Statutory Business:**
 - a) Code of Conduct: Members resolved to adopt the 2020 Code of Conduct, its implications and training.
 - b) There is no change to the maximum number of Councillors for Badingham under the Community Governance Review.
 - c) Councillor training: Clerk to confirm the details and training dates. All to consider which online modules to enrol in. A shared training scheme was agreed.
 - d) Clerk to submit a suitable response putting forward the PC's views to the Consultation on Draft Housing in Clusters and Small-Scale Residential Development.
 - e) We do not currently participate in the Community Partnership due to lack of Councillors therefore no attendance at the Priority Review Workshop.
9. **Planning:**
 - a) There were no planning matters to discuss or for information.
10. **Accounts:**
 - a) The list of payments for approval totalling £657.04 (previously circulated) was unanimously approved and signed by 2 Councillors.
 - b) The bank reconciliation for the 31 May 2022 (previously circulated) was approved and signed by the Chair.
 - c) The CIL statement for y/ending 31 March 2022 was approved and signed by the Chair.
 - d) The financial statement report of Budget vs. Actual was approved as previously circulated.
11. **Bank Account:**

The Clerk confirmed Barclays had telephoned re the outstanding complaint. An agreement was reached for £100 compensation to be paid directly into our Current Account with an explanatory letter. The Clerk confirmed Starling Bank, as minuted last month, could not be used as entirely app based meaning the clerk would require a mobile phone paid for by the PC, specifically for this use. Personal equipment cannot be used. It was resolved to remain with Barclays Bank and instigate internet banking as a matter of urgency.

Action: Clerk to send relevant signatory Councillors the details asap
12. **Update on the Village Hall:**
 - a. It was resolved to obtain at least one more quote for the internal decorating due to the amount involved which has increased since the original quote last year. The Hall needs to be completed in order to attract more bookings so must be prioritised with everyone's help.

Action: Cllr Bowe to obtain. Clerk to send him some contact details for decorating quotes.
Cllr Horrocks to compile a list of VH requirements in order of priority
 - b. The projector / screen/ audio requirements were reviewed. It was agreed that soundproofing was required to make the hall more usable and attract more bookings. Other options still to be sourced with the option of purchasing the equipment we and engaging a local electrician to install.

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Action: Clerk to put together costs for Laxfield's system and request installer information from County Cllr Andrew Stringer who has offered assistance in this regard. Clerk to source any grants for soundproofing.

- c. Outside area refurbishment: As Cllr Frost was not present it was agreed to arrange a separate meeting within the next 3 weeks, inviting both Enterprise Badingham (EB) and Badingham Community Council.

Action: Clerk to arrange meeting asap

- 13. Pocket Park and open spaces:** All urgent requirements have been met re the ROSPA report. Only some strimming required. Cllr Welham keeps the Park under constant review. To be removed from the next agenda. It was noted that dog mess was a problem in the village. The PC would like to promote the 'Stick 'n Flick' method of flicking mess into the hedges away from any footpaths etc. No extra dog bins required at this stage.

- 14. Platinum Jubilee Celebrations:** C/forward as Cllr Frost not present. Photo to be printed and framed in a similar size to the last Jubilee as a record of the event. Photos to be uploaded to website.

Action: Chair to ensure photos are sent to Clerk for both above purposes

- 15. Website update:** Clerk gave a brief update. VH booking pages need to be kept up to date. Groups in the village to be invited to submit updates to the Clerk for the website.

Action: Cllr Horrocks to update VH pages. Clerk to invite input from the various village groups

- 16. Strategic Plan:** The strategic plan was reviewed in detail. **Action:** Clerk to update asap and publish on website.

- 17. Village sign:** It was agreed this will be included in the strategic plan.

- 18. Motion under the Public Bodies** It was agreed to move the meeting of 28 July to 25 August due to the Clerks holiday.

The meeting closed at 9.25 pm.

Caroline Emeny

Clerk and Responsible Financial Office to Badingham Parish Council