

# BADINGHAM PARISH COUNCIL

## Minutes of the Council Meeting held on Thursday 25 August 2022 at 7.00 pm

in Badingham Village Hall, Low Street, Badingham IP13 8JT

Members: Cllrs Bowe; Frost (apologies for late arrival accepted); Horrocks; Sweeney and Welham Also present the Clerk. Two members of the public.

1. **Chair's Welcome:** The Vice-Chair welcomed everyone to the meeting in the absence of the Chair.
2. **Apologies for Absence:** Apologies were received and approved from Cllr Mountain.
3. **Pecuniary/Non-Pecuniary Interests:** Cllr Bowe declared a Pecuniary Interest in planning application ref DC/22/2720/FUL. There were no other declarations nor requests for dispensations.  
The Clerk confirmed several of members Register of Interests were incorrectly submitted and issued each member with a copy of their ROI for re-submission. She will ensure the necessary links are sent for redoing.
4. **Minutes:** The minutes of the meeting 23 June were approved and signed by the acting Chair.
5. **Public Forum:** There were two members of the public present in regard to two separate planning applications. It was agreed they would address the Council under minute item 9 (planning).
6. **Report from County Councillor Stephen Burroughes:** Report previously distributed and on website.
7. **Report from District Councillors Lydia Freeman/Maurice Cook:** Report previously distributed and on website.
8. **Governance and Statutory Business:**
  - a) Cllr Frost was approved to carry out the half yearly internal audits re the Internal Statement for y/e 31/3/23.
  - b) The document Powers Delegated to the Clerk / RFO was approved by Council and added to website.
  - c) The following Councillor training modules were approved: Module 1 – Cllr Sweeney; Module 2 – Cllr Sweeney; Module 3 – Cllr Mountain; Module 4 – Cllr Welham; Module 5 – Cllrs Mountain and Bowe; Module 6 – Cllr Bowe. The Clerk will initiate the bookings and confirm asap.
  - d) The Publication of the Statement of Modifications to the draft East Suffolk CIL Charging Schedule was duly noted. It does not affect Badingham at present.
9. **Planning:**
  - a) DC/22/2804/FUL: Erection of off-grid dwelling along with landscape works to create a residential curtilage including sewage treatment plant and wetland ponds, erection of a workshop with photovoltaic array, borehole, demolition of existing 1970's asbestos clad outbuilding and use of existing cattle sheds for combined use in association with dwelling and adjoining land @ Low Barn Meadows, Wood Road  
DC/22/2757/FUL: Conversion of a redundant outbuilding to for single residential dwelling@ Walnut Tree Farm, Laxfield Road.  
The Parish Council resolved to support the above two applications.  
DC/22/2720/FUL: Erection of 2 x detached dwellings and garages with associated landscaping including new access from public highway @ 1 Twin Oak Drive.  
The Parish Council resolved to object to the above application.
  - b) Any other planning matters for information only:  
DC/22/2249/FUL: Use of land for 1 camping pod Site address @ Park Cottage, High Road  
DC/22/2263/FUL refers - Erection of a shed @ High View, Mill Road  
The above two applications were submitted as a 'no comment' from the PC due to the time constraints with no undue concerns.  
The Clerk confirmed that currently any new planning applications are automatically uploaded to the website. It should cost £2 p.m. for this website add-on but is currently f.o.c. It was unanimously agreed that this was an excellent facility, which we should exploit in the Echo, and that we will maintain this facility even if it means being charged £2 p.m. for it in the future.
10. **Accounts:**
  - a) The list of payments for approval totalling £928.40 (previously circulated) was unanimously approved and signed by 2 Councillors.

# BADINGHAM PARISH COUNCIL

- b) The bank reconciliation dated 31 July 2022 (previously circulated) was approved and signed by the acting Chair.
- c) The financial report of Budget vs. Actual was approved (previously circulated). It was agreed to transfer the £139 balance in Jubilee to General Expenses.

## 11. Bank Account:

The Clerk confirmed there was one o/s document for signing awaiting the signature of the Chair to finalise the online banking facility. Cllrs Welham and Horrocks have the necessary PIN entry devices etc.

**Action:** Clerk to resend Cllr Frost the relevant email to contact Barclays for the necessary authority

## 12. Update on the Village Hall:

a) Cllr Horrocks (DH) gave a VH update as follows: There is approx. £1K in the bank with some o/s rental fees; it is just about breaking even at present; the committee only comprises DH and his wife so a new committee is needed as a matter of urgency. They are also the sole bank signatories so this also needs addressing. The accounts to 31/3/22 are finalised and ready for uploading to the Charity Commission website. Due to the low income there is no legal requirement for them to be independently audited. DH had hoped to move before end Sept but this is now looking unlikely with some unforeseeable delays. There has not been any increase in bookings. An urgent AGM must be held asap to decide on i) a new committee or ii) hand over sole trusteeship to the PC. Legally, there should be at least 3 Trustees for insurance purposes. The VH is a PC owned asset on behalf of the village. It was resolved to hold a Village Meeting / AGM on Friday 23 September at 6pm in the VH. Suggested that perhaps wine and nibbles are served as an incentive for villagers to attend this urgent meeting.

**Action:** Cllrs Frost and Horrocks to finalise the flyer (draft already partially completed) by 31<sup>st</sup> August.

To then email it to Cllr Bowe for printing the required number.

Cllrs Bowe and Sweeney to hand deliver to every house in Badingham over the first 2 weeks in September.

- b) The Clerk presented new options re projector, screen and audio system for the purposes of the grant application. After much discussion it was agreed to pend this for 6 months until the VH had a clearer future.
- c) Update on the internal decorating quotes: Cllr Bowe requested another 2 weeks to get quotes as not many tradesmen had responded. This is to be given top priority.

**Action:** Cllr Sweeney to put a call out on the Fram Facebook page for any known painters and decorators

- d) The Clerk confirmed an Expression of Interest was submitted to ESC re Electric Charging Point at the VH. Awaiting the outcome.

e) Progress re the development of the outside area of the Village Hall and £4K grant: the area has been cleared. The large shed is still an issue due to its prominence and position. The BCC are opposed to dismantling it until they know what the intention / purpose is for this piece of land. Once that is defined and plans approved, a project manager will be required. It was noted that £4K will not go that far due to spiralling costs. Any plans will have to be sanctioned by the PC as we hold the grant money. Maintenance costs will need to be included in next years PC budget.

**Action:** All to come up with a definitive sentence stating what the purpose / objective / vision is for the area.

- 13. **Platinum Jubilee Celebrations:** Cllr Frost to send the Clerk her report. The weekend celebrations were well attended and a real success with a lot of new faces which was pleasing. Lots of volunteer help with 45 people turning out for the Treebilee. No reimbursements required. Photo(s) o/s from the Chair as minuted last month.

**Action:** Chair to ensure photos are sent to Clerk. Cllr Frost to send report

- 14. **Quiet Lanes:** The Clerk suggested we review this in 6 months or so subject to having a fuller Council.

- 15. **Pocket Park:** Rospa Inspection due to take place next month including pond inspection. Cost £140 approved.

- 16. **Strategic Plan:** Updated review carried forward to next month

# BADINGHAM PARISH COUNCIL

- 17. Fund raising:** To consider fund raising options to assist with contributing £'s for ongoing projects - carried forward to next month including Christmas ideas / events. Cllr Frost suggested a static clothing bank as a possible source of income for the VH. **Action:** *Cllr Frost to investigate this income stream further*  
Cllr Sweeney advised there are VH grants available from left over Jubilee monies. **Action:** *Cllr Sweeney to send the details to the Clerk for investigating*
- 18. Motion under the Public Bodies:** There was nothing to note under this agenda item.

The meeting closed at 9.30 pm.

***The next meeting is scheduled for Thursday 22 September at 7pm. This may need to be reviewed in light of the VH AGM and Village Meeting scheduled for Friday 23 September at 6pm.***

*Caroline Emeny*

Clerk and Responsible Financial Office to Badingham Parish Council