

Minutes of a Meeting of the Parish Council held at 6:15pm on 4th March 2025

in Badingham Village Hall, Low Street, Badingham IP13 8JT

Members: Cllrs Mountain, Lindesay, Welham. Also present: The clerk and one member of the public.

1. **Chair's Welcome:** Cllr Mountain welcomed everyone to the meeting.
2. **Apologies for Absence:** Apologies received and approved from Cllr Johnston
3. **Co-Option** Lynn Cutress was co-opted onto the Parish Council and signed the Acceptance of Office.
4. **Co-Pecuniary/Non-Pecuniary Interests:** There were no interests declared and no requests for dispensations. Cllrs were reminded of their obligations under the new Code of Conduct.
5. **Minutes:** The minutes of the meeting 29th January were approved and signed by the Chair.
6. **Outstanding Matters arising from those minutes not covered elsewhere:** The clerk reported that no update had been received regarding the suggestion for yellow lines outside the White Horse Pub. *Action:* The clerk will follow up with East Suffolk Highways. Following discussion with Church Warden Cllr Welham will obtain a quote for assistance with grass cutting at the church three to four times a year. General maintenance on Commonwealth War Graves discussed. *Action: Clerk to contact War Graves commission to check if there is any funding available.*
7. **Public Forum:** No reports to note
8. **Report from County Councillor:** No reports to circulate.
9. **Report from District Councillors and Leader of ESC:** No reports to circulate
10. **Governance and Statutory Business:** The following policies were unanimously approved (i) Standing Orders and Asset Register (ii) Cil Statement to 31/03/2025. (iii) Internal Control Statement (iv) Financial Risk Analysis (v) Revised Financial Regulations. Internal Auditor, Vicky Waples approved. (vii) Proposed date 20th May @6pm followed by AGM at 6.30pm. **Action** Clerk to confirm date acceptable.
11. **Planning:**
 - a) a) The following application was discussed: DC/25/0497/FUL. The application was unanimously approved.
 - b) No planning determinations received.
 - c) Any other planning matters for information: The clerk reported that planning applications DC/24/4538/P3Q, DC/24/4540/P3Q, DC/24/4541/P3Q have all been withdrawn.
 - d) Report from Cllr Lindesay on Planning Forum for Town and Parish Councils meeting carried forward to next meeting.
12. **Accounts:**
 - a) Payments totalling £6,535.38 (previously circulated) were unanimously approved and signed by 2 Councillors. Payments totalling £334.09 (previously circulated) for the VH were unanimously approved and signed by 2 councillors.
 - b) No receipts to note
 - c) The bank reconciliation as at 31st January 2025 and 28th February 2025 (previously circulated) were approved and signed by the Chair and two Cllrs.
 - d) No update to report
13. **Village Hall:** No updates to report.
14. **Pocket Park:** Cllr Welham reported it is looking untidy after the winter. Playground maintenance will be reviewed, and the bark surface needs refreshing after the winter. Cllr. Welham will obtain a quote for three bags of bark. Kindlewood is scheduled to cut the grass soon. Concerns regarding the pond will be carried forward to next month's meeting. Insurance cover was discussed to ensure the pc have full cover for any accidents involving children. No update on tree management to report. *Action: Clerk to check insurance policy, follow up on tree management and forward to editor of the Echo, the proposed idea of a litter clean-up.*
15. **Village Hall Wifi/BT update:** Nothing to report.
16. **Community Action Plan:** No update to report.

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17. Badingham Parish Council Village Hall Website: Representative from the VH discussed the possibility of creating a separate, standalone website focused more on the village and its community groups. R Picton felt that the newly developed site was more representative of the council itself and wanted a platform with greater flexibility, free from council regulations. R Picton is requesting that the parish council fund this proposed new website. *Action:* The clerk is to report back at the next meeting on how this could work if the current site were moved to a gov.uk platform.

18. Correspondence Received Clerk confirmed all circulated as appropriate.

19. Motion under the Public Bodies: Nothing to note.

The meeting closed at 19:48

The next meeting is scheduled for 8th April 2025 at 6:30pm

Caroline Byrne - Clerk and Responsible Financial Officer to Badingham Parish Council