

BADINGHAM VILLAGE HALL

Draft Minutes of the AGM Meeting held on Tuesday, 4th November 2025

in Badingham Village Hall, Low Street, Badingham IP13 8JT

Members: Cllrs Lindesay, Cutress, and Welham. Also present, members from the BVHMC as follows: R. Picton, H. Picton, M. Clark and C. Bainbridge.

- 1. Welcome:** The Chair of the Parish Council, Cllr Lindesay, gave a warm welcome to everyone and highlighted the significant achievements of the Badingham Village Hall Management Committee (BVHMC).
- 2. Apologies for absence:** No apologies received.
- 3. Minutes of the last VH AGM:** The AGM minutes dated 24th September 2024 were approved and signed as a true record.
- 4. Governance:** R. Picton was appointed as the new Chair following Martin's decision to step down. The committee now has four members in total. As a member of the Parish Council is required to attend, Cllr Cutress agreed to act as the representative for the next meeting, scheduled for 8th December 2025 at 7:15pm.
- 5. Annual Report** by the Chair of the BVHMC, previously circulated. The new Chair, summarised his report by highlighting events that keep the community engaged, including the introduction of pub nights, and noted that research into obtaining a premises licence is needed as applications currently have to be made for each event; he reported on maintenance work such as clearing gutters, volunteer support for the herb garden, and the need to paint bitumen, emphasising that with an excess of £4,000 it is important to progress with these tasks; he confirmed the bench remains on order, expressed interest in acoustic improvements and is seeking quotes while considering funding sources, and outlined ideas for internal renovations to make better use of the alcove, with grants to be explored to support these improvements.
- 6. Financial Report from the BVH Management Committee:** Regular bookings are currently much reduced; however, this is the first year the accounts have broken even when excluding lottery income and grant funding. The aim has therefore been met, which is very pleasing.
- 7. Accounts for the Year ending 31 March 2025** were unanimously approved and signed by the Chair of the parish council. The accounts were audited by Malcolm Knott.
- 8. Update on the VH and any actions to be approved:** It was noted that there are many positive initiatives working alongside the Parish Council, with an emphasis on ensuring activities complement rather than compete with one another.
- 9. Date of the next AGM tbc**

The meeting closed at 20:30

Caroline Byrne

Clerk and Responsible Financial Officer to Badingham Parish Council