

Minutes of a Meeting of the Parish Council held at 6pm on 9th December 2025

in Badingham Village Hall, Low Street, Badingham IP13 8JT

Members: Cllrs Lindesay, Cutress, Welham. Also present: The clerk.

1. **Chair's Welcome:** The chair welcomed everyone to the meeting.
2. **Apologies for Absence:** Apologies received and approved from Cllr Johnston
3. **Pecuniary/Non-Pecuniary Interests:** No pecuniary interests were declared.
4. **Minutes:** The minutes of the meeting on 4th November were approved and signed by the Chair.
5. **Matters arising from those minutes not covered elsewhere:** For the review of the 20mph speed limit, Cllr Lindesay will follow up and assess the costs of a flashing speed watch. This follows a reply from East Suffolk Council suggesting that a speed watch would be a suitable initial measure to help gauge traffic in the area. Response from the War Graves Commission was read out by the Clerk, reporting that they are unable to offer funding on this occasion
6. **Public Forum:** A member of the public raised concerns about flooding at Twin Oak Drive. The Chair will investigate whether a drain exists and requires repair, and a councillor will speak to the owner of No. 1 regarding clearing the ditch. Suffolk Highways will be contacted to highlight safety concerns at the junction, including school pick-ups, with draft correspondence to be agreed with the Chair.
7. **Report from County Councillor:** Previously circulated.
8. **Report from District Councillors Grey and Langdon-Morris and ESC Leader's Monthly Bulletin:** Previously circulated.
9. **Governance and Statutory Business:** Nothing to report
10. **Planning:**
 - a) **Planning application:** DC/25/4205/VOC Variation of Condition Nos. 1 & 2 of DC/25/0184/FUL - Erection of new cart-lodge with first floor for use as residential annex and/or holiday let accommodation. The Council agreed that variations to the existing planning permission are acceptable.
 - b) No planning determinations received.
 - c) Any other Planning Matters for information: Continuing from the last meeting, the Council reiterated that it wishes to be kept informed of any developments concerning the Bellway housing application in Framlingham.
11. **Accounts:**
 - a) Payments totalling £1883.94 (previously circulated) were unanimously approved and signed by 2 Councillors. Payments totalling £1300.80 (previously circulated) for the VH were unanimously approved and signed by 2 councillors.
 - b) No receipts to note.
 - c) The bank reconciliation as at 30th November (previously circulated) was approved and signed by the chair.
 - d) The financial report and proposed budget were considered and will be reviewed for final approval at the next meeting.
 - e) The Council agreed to support the Air Ambulance as its chosen charity for this year, as in previous years.
 - f) Cllr Cutress to be set up for internet banking, with copies of identification to be submitted to progress the process.
 - g) No funding opportunities were discussed.
12. **Village Hall:** Cllr Cutress reported back from the recent Village Hall Committee meeting. It was noted that the acoustic grant has been approved, and an agreement to communicate a date for its implementation. The Clerk reported that she has been receiving payment requests regularly from VH committee and that batch payments were one way to help manage these efficiently. She is working to find a way to manage payments that ensures individuals are not out of pocket and keeps everyone satisfied. The Council acknowledged the excellent work the Village Hall Committee is doing, agreed to maintain oversight as trustees, and will continue to monitor progress, including researching practices in other organisations.
13. **Pocket Park and Open Green Spaces** Rob reported that two further quotes are awaited for play equipment following recent site visits. The pond has been cleared and will be left until spring. A patch of orchids has been identified, and the Council is looking into obtaining signs to indicate areas that are not to be mown, including a brown "This area is for nature" sign. The Clerk will follow up with East Suffolk Council regarding the signage.

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So Signed by the chair of the meeting on 20th January 2026

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14. Badingham Parish Council Mailboxes: Cllr Welham to set up the new email account.

15. Correspondence received: All items had been circulated in advance; Flooding at the Junction of Mill Road and Twin Oak Drive - refer to note 6 above - Public Forum.

18. Motion under the Public Bodies: Following a review of the responsibilities of the role by the Clerk, the annual review of the Clerk's contract and salary was undertaken. The Chair agreed that the Clerk's salary will increase up to Scale SCP 17. The contract was signed and dated at this meeting, with effect from today.

The meeting closed at 20:30

The next meeting is scheduled for 20th January 2026 at 6pm.

Caroline Byrne - Clerk and Responsible Financial Officer to Badingham Parish Council