

Minutes of a Meeting of the Parish Council held at 6:30pm on 8th April 2025

in Badingham Village Hall, Low Street, Badingham IP13 8JT

Members: Cllrs Lindesay, Cutress, Johnston, Welham. Also present: The clerk.

1. **Chair's Welcome:** The Vice-Chair welcomed everyone to the meeting in the absence of the Chair.
2. **Apologies for Absence:** Apologies received and approved from Cllr Mountain.
3. **Co-Pecuniary/Non-Pecuniary Interests:** There were no interests declared and no requests for dispensations. Cllrs were reminded of their obligations under the new Code of Conduct.
4. **Minutes:** The minutes of the meeting 4th March 2025 were approved and signed by the Vice-Chair.
5. **Outstanding Matters arising from those minutes not covered elsewhere:** The clerk read correspondence received from Suffolk Highways stating that Double Yellow Lines outside the White Horse pub would require the support of Councillor Burroughes and a minimum of £6,000 in funding. A suggestion to add solid a white line to highlight the presence of a dropped kerb was also discussed. Both options were unanimously not supported by the Council at this time due to financial constraints and the limited impact of the white line option. Alternative solutions will be considered, and revisited in the future should the situation change. No response from War Graves to report. *Actions: Cllr Welham to carry forward obtaining a quote for grass cutting at the church.*
6. **Public Forum:** No reports to note
7. **Report from County Councillor:** No reports to circulate. *Action: Clerk to follow up if reports are still being published.*
8. **Report from District Councillors and Leader of ESC:** No reports to circulate *Action: Clerk to follow up if District Councillor reports are still being published*
9. **Governance and Statutory Business:** The following policies were unanimously reviewed (i) (Physical) Risk Assessment (ii) Revised Cil Statement signed
10. **Planning:**
 - a) a) No planning applications to consider.
 - b) No planning determinations received. For information only.
 - c) No planning matters to consider.
11. **Accounts:**
 - a) Payments totalling £420.10 (previously circulated) were unanimously approved and signed by 2 Councillors. Payments totalling £883.60 (previously circulated) for the VH were unanimously approved and signed by 2 councillors.
 - b) No receipts to note
 - c) The bank reconciliation as at 31st March (previously circulated) was approved and signed by the Vice-Chair.
 - d) No update to report.
 - e) No update on Coronation Plaque for tree in Church.
 - f) Consideration was given of transferring responsibility for clerk's wages to SALC and the council unanimously agreed they would support this move, if clerk decided this was the best way forward. *Action: clerk to consider.*
12. **Village Hall:** The possibility of a stacking chair caddy was suggested. A new Chair of the village hall committee to replace the current one was discussed. *Action: The clerk will obtain a quote for caddy and email the current Chair to ask whether there is any interest from anyone in taking on the role of Chair and to enquire about future plans.*
13. **Pocket Park:** Cllr Welham reported that a request to clear the pond vegetation by the lifebuoy has been made and quotes from Kindewood have been sought. A quote of £162.00 per bag of Playbark from King's Landscaping has been received - the Council has approved the purchase of one bag. The clerk reported to the council on the policy and procedures in place should a child injure themselves due to playground equipment. It was confirmed by the insurers that the procedure includes weekly inspections and the completion of a risk assessment. It was also reinforced that the annual inspection by ROSPA must be conducted. *Action: Clerk to contact King's Landscaping to arrange Playbark purchase and liaise with Cllr Welham regarding delivery.*
14. **Village Hall Wifi/BT update:** *Action: Clerk will endeavour to contact BT to see if a better deal can be obtained.*
15. **Community Action Plan:** No updates, and the item will be removed from the agenda going forward.

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So Signed by the Chair at the meeting on 20th May 2025

BADINGHAM PARISH COUNCIL

- 16. Badingham Parish Council Village Hall Website:** The clerk reported back to the Council on the move to a gov.uk domain, which would require each member, including the clerk, to have an individual mailbox. The local government discount scheme has ended. The clerk will consult with internal auditor report back on whether the budget set for this year will accommodate the associated costs.
- 17. Correspondence Received** The clerk confirmed all circulated as appropriate.
- 18. Motion under the Public Bodies:** The clerk discussed unused holiday hours from last financial year, based on guidance from SALC, that these can be carried over into the new financial year. The Council agreed to leave the decision to the Chair at the next meeting.

The meeting closed at 20:29

The next meeting is scheduled for 20th May 2025 at 6:30pm.

Caroline Byrne - Clerk and Responsible Financial Officer to Badingham Parish Council