

Minutes of a Meeting of the Parish Council held at 7pm Tuesday 19th May 2026

in Badingham Village Hall, Low Street, Badingham IP13 8JT

Members: Cllrs Lindesay, Welham and Johnston. Also present the Clerk.

1. **Election of the Chair:** Cllr Lindesay was unanimously voted in as the new Chair and signed the Declaration of Office.
2. **Chair's Welcome:** The new Chair welcomed everyone to the meeting
3. **Apologies for Absence:** Apologies received and approved from Cllr Cutress.
4. **Pecuniary/Non-Pecuniary Interests:** Non-Pecuniary Interest was signed by Cllr Lindesay for Agenda item 12 a.
(i). Cllrs were reminded of their obligations under the new Code of Conduct, including the Nolan Principles of Public Office. No register of interest forms or expenses were submitted.
5. **Other appointments:**
 - a) Vice-Chair – To be carried forward to the next meeting.
 - b) Responsible Financial Officer (RFO)– the Clerk was approved as the RFO.
 - c) Personnel – The Chair is responsible for personnel matters.
 - d) Any other relevant roles and /or responsibilities - Cllr Welham is responsible for Pocket Park and Green Spaces.
6. **Minutes:** The minutes of the meeting 14th April were approved and signed by the Chair.
7. **Matters arising from those minutes** Speed limit - surveys - flashing light - Consultation on traffic speeds is ongoing and feedback is still awaited. Councillors are supportive in principle of pursuing a SID.
Mill Road flooding: Ongoing concerns were noted. It was felt that voluntary clearing of gullies is not sufficient, and that the ditch adjacent to No. 1 requires proper clearance, which is the landowner's responsibility. Photos will be sent to Highways for attention, and a request made for Highways to take action with the landowner. The Clerk will look into whether the Parish Council can contact the landowner directly.
8. **Public Forum:** There were no issues raised by members of the public.
9. **Report from County Councillor:** Previously circulated at APM earlier
10. **Report from District Councillors:** Grey and Langdon-Morris and ESC Leader's Bulletin: Previously circulated at the APM. Cllr Langdon-Morris read his report.
11. **Governance and Statutory Business:**
 - a) The full report from the Internal Auditor was received and contents noted.
 - b) The signing and completion of the AGAR documents by the Chair and the Responsible Financial Officer were approved for (i) Certificate of Exemption Form 2 (ii) Section 1 (Annual Governance Statement) (iii) Section Two (Accounting Statement) Annual Return for the year ending 31 March 2026.
 - c) The Receipts and Accounting Statement for year ending 31st March 2026 was approved and signed.
 - d) The Schedule of Annual Regular Payments was approved and signed by Cllrs Lindesay and Welham
 - e) The (physical) Risk Assessment Schedule was discussed and will be updated by the clerk to bring to next meeting for signing.
 - f) The schedule of meetings for the year up to and including May 2027. *Action: The clerk will circulate proposed dates.*
12. **Planning:**
 - a) The following applications were discussed (i) DC/24/4201/FUL Replacement of 4 no. poultry sheds, with two new sheds, straw barn together with farm managers dwelling. Green Poultry Farm, Redhouse Road. Councillors. Cllr Lindesay declared a non-pecuniary interest. Councillors discussed concerns over the size of the straw building and whether it needed to be so high, and questioned the farming practice and potential impact of a building of that scale. It was noted that nearby residents do not appear to have been notified. No objection in principle was raised to the application, but concerns noted above will be submitted to the planning office by the clerk. (ii) DC/26/1528/P3Q Prior Notification - Conversion of single storey clockwork barn to 1 no. dwelling house, Red Barn Farm, Framlingham Road, Badingham. *Councillors did not object to*

BADINGHAM PARISH COUNCIL

the application. The Clerk will submit the Council's response to the Planning Authority. (iii) DC/26/1482/FUL Side extension to existing dwelling Featherdown, Mill Road, Badingham. Councillors raised no objection to the application. The Clerk will submit the Council's response to the Planning Authority.

- b) No planning determinations received.
- c) No other planning matters to consider.

13. Accounts:

- a) Payments totalling £1051.54 (previously circulated) were unanimously approved and signed by two councillors. Payments totalling £437.60 (previously circulated) for the VH were unanimously approved and signed by two councillors.
- b) Receipts: £6,975.00 – 1st precept instalment. Village Hall £200.00 from ESC
- c) The bank reconciliation dated 30th April 2026 (previously circulated) was approved and signed by the Chair.
- d) Internet Banking – VH chair R Picton to be added to the accounts and M Clark retained for now until the current year's accounts are finalised.
- e) Charity Donation – Councillors unanimously agreed to make the annual donation of £100 to the Air Ambulance, as in previous years.

14. Update on the Village Hall: Village Hall:

The Clerk will obtain information on a possible Unity Trust credit card for use by a Village Hall committee member. Payment of £930 for acoustic panels was noted and approved. Councillors agreed that the VH Chair can review broadband and electricity options, request three quotes for chairs and AV equipment, and provide a business plan. The Clerk will ask the VH Chair to review the Terms of Reference and bring any amendments to the next Parish Council meeting. Councillor approval was given for painting works at the Village Hall for the quoted £1,200.

15. Pocket Park and Open Spaces:

Play equipment: It was noted that a site visit to install the play equipment cannot be arranged until October. This item will be carried forward to the next meeting, pending an update from Cllr Cutress regarding toilet facilities.

16. Correspondence received

Previously circulated.

17. Motion under the Public Bodies

Nothing to note.

The meeting closed at 9:20pm

The next meeting is on Tuesday 14th July 2026

Caroline Byrne Mrs C Byrne, Parish Clerk and Responsible Financial Officer, Badingham Parish Council