**BADINGHAM PARISH COUNCIL**

**DRAFT MINUTES OF PARISH COUNCIL MEETING**

**Held on Wednesday February 5th 2020 at 7.30pm**

 **at Badingham Village Hall**

Reports from District & County Councillors, and questions from members of public: -

Duration time maximum 20 minutes - 3 minutes per person.

Meeting opened 7.30pm

**1 PRESENT APOLOGIES**

 Cllr S Frost - Chair

 Cllr D Horrocks

 Cllr S Osborne

 Cllr R Welham (arrival 7.55pm)

 Mrs Sue Piggott – Clerk

**2 DECLARATION OF INTERESTS**

Cllr S Osborne – Village Hall Management committee and family member

 involved in Flood incident- Low St.

 Cllr S Frost - Resides close to Flood incident – Low St.

**3 MINUTES OF MEETING:** Approve minutes

 Council members considered and approved the Minutes for December 4th 2019

**4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**

The Clerk submitted the Precept request for yr end 2021 as agreed.

 The Clerk wrote to the Environment Agency and SCC Cabinet member. A response from the Environment Agency was received and distributed to members. A response from the SCC Cabinet member has not been received. The Clerk submitted the planning responses for Lime Tree Farm and The Mill, Mill Rd as agreed at the meeting. The Clerk arranged membership to SALC and ‘Local Councils’ – Clerks and Councillors Association.

**5 FINANCE –** To Approve Financial Statement.

 Council members agreed the Financial Statement.

**6 VILLAGE HALL –** Cllr S Osborne – Any Updates

 Cllr Osborne confirmed that the quotes had been distributed to members. The Parish Council accepted that as part of the Grant of Works in addition to funding for the Village Hall, that the major funding applications were a priority and that a decision was necessary on which quote to appoint for Phase 1. The Awards for All lottery funding covered amounts up to £10,000 and can be applied for each phase. Members considered the Quotes for works to be completed in Phase 1- Kitchens and addressing the damp exterior wall. Cllr Frost Proposed – To appoint Duncan and Sons and to gain details regarding addressing the damp on the exterior wall. Cllr Welham Seconded, all members agreed. The Clerk will notify the company and arrange a visit to clarify the details.  **SP**

**7 VE CELEBRATIONS – May 8th 2020**

The celebrations planned for the VE day commemoration event are to be a Hog Roast Lunch followed by a film showing. A Hog Roast provider has not been booked yet, the Clerk will help to source and book a provider**. SP**

**8 FLOODING EVENT IN LOW STREET**

The Clerk received a response from the letters that were written to the EA and SCC from the EA regarding the latest flooding event and flooding of property, this letter had been forwarded to all members. The EA will be furthering the problems of clearance of the watercourse. The EA were very pro-active and attended the flooded site providing equipment and surveillance to cover the event of a repeat flood event. Assurances have been made with the homeowner and a programme addressing watercourse clearance has been brought forward, along with investigations regarding the riparian owner and failure to comply to the clearance of the watercourse and clear the fallen tree.

 An Emergency Co-Ordinator and Plan for Badingham is outstanding, members agreed to advertise for vounteers in the Parish News  **SP**

**9 PLANNING**

 **DC/20/0302/AME** | Non-Material Amendment of DC/19/3882/FUL - Construction of a two bay car port with storage above - Change the colour of boarding and cladding from brown to black Haresfield, Badingham Road Framlingham Suffolk IP13 9HS

 Council members agreed a response of ‘No Objection’.

**10 POCKET PARK –** Any issues - None

**11 HIGHWAYS-** Any Issues-None

**12 FOOTPATHS AND BRIDLEWAYS-**Any Issues-None

**13 RATIFY – STANDING ORDERS, FINANCIAL REGULATIONS, RISK ASSESSMENT AND INTERNAL AUDITOR APPOINTMENT.**

Council members agreed to ratify the documents required for the year end audit, and to appoint Mr T Brown, Parish Council Internal Audit services**.**

**14 ITEMS FOR NEXT AGENDA**

* + Village Hall Inspection
	+ VE Day commemoration event

**15 DATE OF NEXT MEETING**

 **11th March or 18th March TBC**

Meeting Closed 9.40pm

**……………………………………………… ………………………….**

Chair Date