**BADINGHAM PARISH COUNCIL**

**DRAFT – ORDINARY PARISH COUNCIL MEETING**

**VIRTUAL MEETING**

**Held on Monday July 5th Wednesday at 8.00pm**

Reports from District & County Councillors, and questions from members of public: -

Duration time maximum 20 minutes - 3 minutes per person.

Meeting opened 8.00pm

**1 CHAIR – AGREE CHAIR FOR MEETING**

Council members agreed to nominate Cllr Horrocks to Chair the meeting.

**2 PRESENT & APOLOGIES**

Cllr R Welham

Cllr S Frost

Cllr D Horrocks

Mrs Sue Piggott – Clerk

In attendance – Mr M Bowe

**3 DECLARATIONS OF INTERESTS**

**Cllr Horrocks -Village Hall**

**4 MINUTES OF MEETING TO APPROVE- Minutes 9th June 2021**

Council members agreed to approve the Minutes dated 9.6.21

**5 MATTERS TO REPORT**

The Clerk forwarded the detailed spec and quotes for the mens, ladies and disabled toilets to all Cllrs.

The Clerk met with Cllr Horrocks and Duncan & Sons the builder 15th June to progress next phase of works. The builder has now scheduled work and advised that external doors would be less expensive by going direct to a door supplier and fitter, the Clerk contacted Holmes and arranged a visit to quote, the quote has now been received.

The Clerk organised Boiler Service and Fire Survey for VH and met to give hall access on 21st June.

The Clerk arranged access for the builder who required his contractors to view and confirm specifications and orders for works to commence beginning August. The builder provided quotes for investigating and projected works to address the damp in the small kitchen, also to remove the floor tiles throughout the toilets which contain asbestos.

The Clerk prepared year end accounts statement for VH, Clerk liaised with outgoing Chair, notified Cllr Horrocks that the existing signatory Debbie Horrocks is required to arrange the VH banking mandate to add a new signatory so that cheque payments can continue to be made.

The Clerk placed the advertisement for a new Clerk/RFO with SALC and on the PC website, and informed OPUS (SCC staff agency) that a Locum was required.

The Clerk arranged a Flameskill extinguisher inspection (last done Sept 2019) and is required annually. The Flameskill fire alarm, and escape lighting inspection was last done Feb 2021- its 6 monthly, the next visit will be in August. Two different inspectors are required for each discipline.

The Clerk is preparing and completing a VH Fire Policy and a more comprehensive booking terms and conditions to include Health and Safety responsibilities.

**6 FINANCIAL STATEMENT**

Council members agreed the Financial Statement**.**

**7 PLANNING**

**DC/21/2775/FUL** - The Oaks Mill Road Badingham IP13 8LD -Erection of side extensions, triple garage and landscaping. Megan Rodwell

Plains Farm Rectory Road Badingham Woodbridge Suffolk IP13 8LE

Council members agreed to Support **SP**

**DC/21/2748/PN3**  | Plains Farm Rectory Road Badingham Woodbridge Suffolk IP13 8LE - Conversion of agricultural building to dwelling house

Council members agreed to Support  **SP**

**DC/21/2857/FUL** – The Willows, Pound Green Rd, Badingham -Erect new stable block adjacent to existing stables **SP**

Council members agreed to Support

**8 CONSIDERATION OF CLERK VACANCY**- Applications received – consideration for invitation to interview.

Council members considered the Application so far received; members agreed that the applicant will not be invited to interview. The Clerk will write to inform the applicant. **SP**

**9 VILLAGE HALL – update**

Water ingress problems to newly fitted small kitchen and schedule of works commence August 2021.

Council members agreed that the Village Hall item should be deferred and that all members as an emergency acting Village Hall committee should convene a meeting to further the project with the aim of opening the Village Hall as soon as works regarding Health and Safety are completed, and to hold a Village Hall AGM.

**10 PLAY SCHOOL CIL MONEY**

Consider the request from Play School for the remaining CIL monies held by the Parish Council.

Council members received the request from Badingham PlaySchool to be allocated the remaining NCIL monies held by the Parish Council towards the bespoke PlaySchool new build building to be sited in the village of Dennington for which approximately £550,000 is needed.

**11 REMAINING CIL RECEIPTS**

Council members considered the request from PlaySchool and recognised the major funds that they must secure to enable their new building to be built in Dennington. The remaining NCIL monies held by the Parish Council is £1,800, members agreed that it should go towards the needs within the village of Badingham, the top priority being the Village Hall so that all age groups and groups can benefit from the Hall opening in a ‘fit for purpose’ state, there is also a need for toddler play equipment at Pocket Park which has equipment only for older children. The Clerk was asked to notify the PlaySchool of the decision. **SP**

**12 PLATINUM JUBILEE BEACON EVENT – June 7th-10 June 2022**

Council members agreed that a Beacon event should take place, and that following the past Hog Roast events which proved popular, to a Hog Roast on one of the days. Members agreed that collaboration with the BCC and Church would be beneficial. Members agreed to consider all ideas from other organisations in the village, however catering needs to be booked well in advance and decisions need to be made as soon as possible.

**13 ITEMS FOR NEXT AGENDA**

* + **Co-option** – New Councillor- Mr M.Bowe
  + **Pocket Park** – Green space management for Badingham Enterprise

Orchard

* + **Village Grass Cutting** – To Allow for Bio-Diversity improvement

**14 DATE OF NEXT MEETING – TBC**

**Meeting Closed 9.10pm**

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**Chair Date**