**BADINGHAM PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING**

**Held on Thursday June 11th 2015 at 7.30pm**

 **at Badingham Village Hall**

Reports from District & County Councillors, Police and Enterprise Badingham, and questions from members of public: - None

Meeting opened at 7.35 pm

**1 PRESENT APOLOGIES**

 Cllr S Frost - Chair None

 Cllr L McQuade- Vice Chair

 Cllr T Barber

 Cllr G Upton Cllr R Welham

 Cllr E Meigh

 Mrs Sue Piggott – Clerk

**2 DECLARATION OF INTERESTS**

Chair Enterprise Badingham Group - Cllr E Meigh

 Member of Village Hall Management Committee – Cllr G Upton

**3 MINUTES OF MEETING:-Annual Parish Council 14TH MAY 2015 - Approve & Sign**

Council approved and signed the minutes for 14th May 2015.

**4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**

 The Clerk has submitted the Year End Audit and Governance statement with accompanying paper work to BDO to meet the June 30th deadline.

 The Clerk forwarded the paperwork to the County Councillor to support the application for locality funding to meet the cost of producing the Parish Plan booklets.

 The Clerk has followed up the application for Badinghams’ claim for SCDC Playspace money to pay for Play Equipment. The process is proving to be slow due to staffing levels and the Cycle Tour of Britain, the latest contact from the member of staff that processes the applications, explains that a definite answer is not likely until the first week of July.

 The Clerk contacted Playsafety with regard to extending the ROSPA inspections of the Play equipment to include the Pond. Playsafety will add this service onto the annual inspection; the details will be discussed under item 9.

**5 FINANCE -** Financial Statement – To Approve

 Councillors agreed the Financial Statement.

**6 HIGHWAYS – Cllr G Upton**

**6.1** Update on approach to SCC for Speed Limit on A1120, Cllr Upton has not had any follow up to initial enquiries.

**6.2** Councillors agreed to request that County Cllr S Burroughs submits or presents the details of the Community Speed Gun Initiative so that councillors can consider arranging the initiative. Councillors requested that the Clerk contact County Cllr Burroughs. **SP**

**7 PARISH PLAN** – Cllr Frost

 Cllr Frost has not received any updates for the Action Plan status reports.

**8 PLANNING –** To consider Applications requiring response.

 **Proposal:** Erection of outbuilding to provide garden store, cart lodge style garage and workshop. **Address:** Alde House, Low Street, Badingham

 **Ref: - DC/15/1829/FUL**

Councillors all agreed on ‘No Objection’. The Clerk will submit this response**. SP**

**9** **POCKET PARK – Cllr R Welham**

**9.1** Cllr Welham reported that he had invited three quotes to replace the gate to the pond in Pocket Park which is now not fit for purpose. Cllr Welham received two quotes in response, those from Kiwi fencing at £250 to replace the gate, and Garden Fencing and Enclosures at £350 to replace the gate and clear all the scrub vegetation.

 Cllr Barber vacated the hall due to his interests and ownership of the business Garden Fencing and Enclosures.

 Councillors considered the quotes and did not want to invite other quotes because of the urgency of the required work and securing a proper gate for safety reasons. It was considered beneficial to have the scrub removed to start on work to improve the hedging around the pond. Cllr McQuade Proposed that due to the urgency to appoint Garden Fencing and Enclosures, Cllr Meigh Seconded and Councillors all agreed.

 Cllr Barber was called back to the hall and his seat.

**9.2** The Clerk explained that Playsafety will add a Pond inspection to the Play Equipment inspection for an additional £65 to the annual cost of £78 for the Play Equipment inspection. Councillors considered this and all agreed that the Clerk instruct PlaySafety to carry out a Pond Inspection annually. **SP**

**9.3** Councillors considered the Pond and were concerned that there is no life-ring situated in the proximity of the pond. Cllr McQuade Proposed that a Life ring is purchased and sited at the pond, Cllr Upton seconded, and Councillors all agreed. Cllr Barber will find the best source to purchase a life ring from.

**10 VILLAGE HALL – Cllr G Upton**

The plans for improvements to the Village Hall continue. The management committee have enough funds to appoint an Architect so that plans can be formalised and Lottery funding can be applied for.

**11** **TRAINING**

Councillors asked the Clerk to request training schedules and modules so that decisions can be made for a programme of training. The Clerk will ask LCPAS to provide the details. **SP**

**12 PLAY AREA – POCKET PARK EVENT**

Cllr McQuade explained that the event could have a programme of nature activities for the children, drinks and refreshments for the adults with Pimms in the Park as a theme. Councillors all agreed on the date of Monday 31st August 4-6pm. Councillors agreed on an expenditure cap of £150 for providing refreshments. The Clerk will advertise the event on the Website and in the Echo magazine. **SP**

Councillors agreed to form a sub-committee to organise the event: Cllr Frost and Cllr Upton will join Cllr McQuade

**13 EMERGENCY PLANNING – Cllr T Barber**

Cllr Barber has not had any offers from volunteers to man the telephone tree. The Clerk will advertise the need for volunteers in the Echo. **SP**

**14 CORRESPONDENCE** - None

**15 ITEMS FOR NEXT AGENDA**

* + Distribution of the Parish Plan booklets
	+ Finalise Pocket Park Event
	+ Clerks holiday 7th July to 2nd August

**16 DATE OF NEXT MEETING**

Thursday July 2nd 2015

Meeting closed 9.05pm

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Chair Date