**BADINGHAM PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING**

**Held on Thursday July 20th 2017 at 7.30pm**

 **at Badingham Village Hall**

Reports from District & County Councillors, and questions from members of public: -

Duration time maximum 20 minutes - 3 minutes per person.

1 member of Public

**1 PRESENT APOLOGIES**

 Cllr S Frost - Chair Cllr L McQuade- Vice Chair Cllr T Barber Cllr R Welham

 Cllr S Osborne

 Cllr D Horrocks

 Mrs Sue Piggott – Clerk

**2 DECLARATION OF INTERESTS**

Cllr S Osborne – Member Village Hall Committee

 Cllr D Horrocks– Wife member of Village Hall Committee

**3 MINUTES OF MEETING:** Approve minutes June 7th 2017 & April 27th 2017

 Council members considered and approved the minutes for April 27th and June 7th 2017.

**4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**

The Clerk submitted the 4 Planning Responses as agreed from the meeting of 7th June.

 The Clerk delivered the completed Year End File to the Internal Auditor in Woodbridge and collected one week later. The Internal Auditor had completed his section of the Year End Audit Form and the Clerk then submitted this form along with the other items of paperwork required to the External Auditor within their deadline allocated for Badingham Parish Council.

 The Clerk received an e.mail from Cassie Clark who had lived at New Leas, she appears to have moved away three years ago and now with two children wishes to live at New Leas, she is in Framlingham but does not want to be, she understood that as a local person she should have priority, she is in the system but was contacting the Clerk to see if there was anything the Parish Council could do. The Clerk replied explaining the system and that the Parish Council no longer has any part of this new system with conducts a very prescriptive criteria.

**5 FINANCE**

The Financial Statement was considered and agreed. Council members agreed that Cllr Barber is added to the signatories; the Clerk will liaise with Barclays.  **SP**

**6 POCKET PARK**

 The grass and hedge management at the Park is all in order.

 It has been noted that vehicles are parking in front of the access gates to the Park. Council members agreed to put signage on the gate to remind people not to park at the gates and block the access. Cllr Barber will arrange the signage for the gate. **TB**

**7 PLANNING**

 **Application - DC/17/2226/FUL - Proposal:** Change of use from former shop, currently used as storage to form Holiday Let. **Address** – The Bowling Green, High Rd, Badingham.

 Council members considered the Application for change of use to form a Holiday Let and all agreed to a response of support. **SP**

**8 HIGHWAYS**

People are still experiencing the problem of road parking at the White Horse, the cars are parking up to the junction making it dangerous for road users. Council members agreed that the SNT needs to have this repeat recorded. The Clerk will write to the SNT team.  **SP**

**9 VILLAGE HALL –** Cllr S Osborne

 Cllr Osborne explained that an AGM has taken place, there have been several members of the community that have come forward to join the committee. At the next committee meeting there will be an inspection of the whole building to ensure everyone understands the space and requirements that are in place. Bookings are being taken by future user groups which is positive. The Clerk has not heard from any legal pursuance that may have taken place and explained that should this occur that the Parish Council will instruct their legal team who will deal with any matters and correspondence put to the Parish Council, the Council cannot deal with them independently.

 The Chair expressed on behalf of all members huge thanks to Cllr S Osborne for taking up the representation of the Parish Council on the Village Hall Management committee and felt sure that the hard work of all its members will be very positive for the hall.

**10 BENCH SITE –TREE SAFETY**

Cllr Barber had assessed the site and explained that no action other than a ‘watching brief’ was required. Council members agreed.

**11 FOOTPATHS AND BRIDLEWAYS**

The Footpath sign which is down on Low Street for the path alongside the Village Hall needs to be replaced, the Clerk will report to SCC. **SP**

**12 EMERGENCY PLAN**

Cllr Barber has constructed a plan despite not having volunteers to create a telephone tree, he will send to the Clerk so that it can be uploaded onto the Parish Council website.  **TB & SP**

**13 CORRESPONDENCE** - None

**14 ITEMS FOR NEXT AGENDA –** WWI Beacon Event

**15 DATE OF NEXT MEETING**

August 24th and October 12th 2017- TBA

Meeting closed 9.20pm

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Chair Date