**BADINGHAM PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING**

**Held on Thursday 6th October 2016 at 7.30pm**

 **at Badingham Village Hall**

Reports from District & County Councillors, Police and Enterprise Badingham, and questions from members of public: -

6 members of Public

M.Cole spoke to explain how the PlaySchool needs extra space to meet their requirements, a plan was handed to the Parish Council to illustrate this.

**1 PRESENT APOLOGIES**

 Cllr S Frost - Chair Cllr R Welham

 Cllr L McQuade- Vice Chair Cllr S Osborne

 Cllr M Bedson

 Cllr G Upton

 Mrs Sue Piggott – Clerk

**2 DECLARATION OF INTERESTS**

Clllr Upton – Village Hall Committee

**3 MINUTES OF MEETING – Approve & Sign**

Council approved and signed the Minutes for 14.7.16 & 11.8.16

**4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**

The Clerk has sent a letter to County Cllr Burroughs requesting funding for £2,500 to enable the purchase and installation of a 3 swing unit on Pocket Park to add to the Play Equipment on the park.

 The Clerk obtained legal advice with regard to the section 106 covenant for the Pocket Park land following the proposals to build a building and car park to accommodate the PlaySchool and to take over Pocket Park. The advice received was then reported at the Extra Ordinary Parish Council meeting on 11th August.

 The Clerk submitted a response to the Planning Application at Moat Farm for one house and two holiday homes as one of Support.

 The Clerk submitted a response to the Revised Planning Application for the development on Mill Road as one of Objection.

 The Clerk obtained details of costs for Dog Poo Bins this will be reported under item 8.

 The Clerk has written to County Cllr Burroughs with regard to the dangerous parking alongside the White Horse to the junction of the A1120 requesting help in resolving the problem.

 The Clerk has produced a poster for the village café, to encourage people to offer to form a telephone tree for the village Emergency Plan.

 The Clerk has received an e.mail from the secretary of Mills Foundation charity following the last photo and article in the EADT, explaining that BPC had gained the lowest amount of the Tesco funding. The Mills Foundation require a letter explaining what the project needs and the amount to enable it.

 The Clerk has been liaising with NFP to arrange a timetable for the installation of the Play Equipment. A deposit of 30% was required prior to installation and the Clerk ensured that this was sent and received. NFP requested that the Clerk met them on the first day of installation which she did. The installation took two days, the site was taped to prevent use and the Clerk returned to remove the tape once the cement fixings were set. The Twin Tower system is now in place.

 The Clerk received the External Audit report, the Accounts have passed the audit and there are no recommendations.

**5 FINANCE –** To Approve Financial Statement

 The Financial Statement was approved

**6** **POCKET PARK**

**6.1** The new twin tower play equipment is now installed in Pocket Park.

**6.2** The maintenance of Pocket Park continues and the works to maintain the grass and hedging has much improved, the new contractors are maintaining the grounds very well. Council members thanked Cllr R Welham and Cllr T Barber for their hard work. Members agreed that there should be a lock on the Pond Gate, Cllr Barber will attach a lock. **TB**

**6.3** The Playschools ideas to build a structure to house Playschool and to take on Pocket Park are no longer being pursued, they now have understanding on the restrictions to the covenant on Pocket Park which is owned by the Parish Council.

**7 PLANNING**

The Parish Council considered the following applications and agreed responses:

* Planning Application-DC/16/3833/LBC- Conversion of existing agricultural buildings to create 3 dwellings and garaging – The Moat Farm, Fram Rd, Badingham. – Support **SP**
* Response for amendment to Mill Rd Development as submitted by SCDC

Council agreed that no response was required their response to the application has been submitted and is within the report to be presented by the Case Officer at the Sub-Committee who will now make the determination.

* Longlea House, Mill Road, - Reserved Matters - C/13/0739

 Council agreed to defer and asked the Clerk to gain more details and ask for an extension. **SP**

**8 DOG POO BINS**

 The Clerk presented the costs of Dog Poo Bins - £175 per bin. Council members decided to put a piece in the Echo to gain suggestions and demand for additional bins and site positions.  **SP**

**9 HIGHWAYS – Cllr G Upton**

Cllr Upton has reported the rusty and collapsed signage, also the faded junction road markings at the B1120.

**10 PARISH PLAN** – **Cllr Frost**

There are no further updates.

**11 VILLAGE HALL**

 Cllr Upton confirmed that the Village Hall committee were no further forward in progressing plans to renovate and extend the Village Hall. The PlaySchool still needs greater space to meet their needs as a user group.

 The Hourly rates have been increased, together with equipment hire.

 Robert Horne has no more consultancy time to assign to the committee. The Treasurer will be resigning at the AGM.

 The Parish Council voiced concerns about the future of a fully functioning village hall committee, the hall depends on this, the hall, as a facility for the community needs to be kept open. The PlaySchool serves the community and as such the Parish Council supports ensuring that the Village Hall accommodates them alongside space to accommodate other community groups for daytime hiring. The hall is an asset belonging to the Parish Council and if it should suffer a crisis with regards to management the Parish Council agreed they should be prepared, by seeking advice from LCPAS with regards to options for Parish Council involvement to secure the ongoing management of the hall. The Clerk was asked to speak to LCPAS. It was agreed that a meeting should then be convened to consider the information that the Clerk gains. **SP**

 The AGM is booked for 10th November.

**12 TRAINING DATES**

 The Clerk explained that LCPAS can now train on Saturday mornings, both Cllr Barber and Cllr Bedson agreed this was the most convenient, the Clerk will seek available Saturday morning dates.  **SP**

**13 CORRESPONDENCE**

**14 ITEMS FOR NEXT AGENDA**

* Planning
* Village Hall

**15 DATE OF NEXT MEETING**

October 19th 2016 – TBC

**Meeting Closed – 9.10pm**

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Chair Date