**BADINGHAM PARISH COUNCIL**

**MINUTES OF ANNUAL PARISH COUNCIL MEETING**

**Held on Thursday 27th May 2016 at 6.30pm**

 **at Badingham Village Hall**

Reports from District & County Councillors, Police and Enterprise Badingham, and questions from members of public: -

Meeting opened at 7.30pm

**1 MEMBERS TO ELECT CHAIR**

 Cllr Frost nominated herself as Chair, Cllr McQuade Proposed and Cllr Barber Seconded, all members agreed. The Chair signed her Declaration of Acceptance.

**2 MEMBERS TO CONSIDER ELECTION OF VICE-CHAIR AND REPRESENTATIVES.-**Highways, Trees/Ponds/Environment, SALC, Emergency.

 Cllr McQuade nominated herself as Vice-Chair, Cllr Barber Proposed and Cllr Osborne Seconded, all members agreed. Council members agreed that the representatives remained the same.

**3 PRESENT & APOLOGIES**

 **PRESENT APOLOGIES**

 Cllr S Frost - Chair Cllr M Bedson

 Cllr L McQuade- Vice Chair Cllr R Welham

 Cllr T Barber Cllr G Upton Cllr S Osborne

 Mrs Sue Piggott – Clerk

**4 DECLARATION OF INTERESTS** – None

**5 MINUTES OF MEETING – 14.4.16 & 4.5.16-Approve & Sign**

Council approved and signed the Minutes for 14.4.16 and 4.5.16.

**6 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**

The Clerk has completed the Year End Audit and prepared the years paperwork for the Internal Auditor and the External Audit Finance and Governance Forms to be signed off.

 The Clerk submitted the responses to the Planning Applications, and ensured they were received by their given deadlines in particular the response of Objection for the development on land North of New Lea.

 The Clerk created a poster for the Queens 90th Birthday Beacon Event to be displayed advertising the nights events.

 The Clerk continues to pursue SCDC for the Playspace funds allocated to Badingham. Tesco Bags of Help Grant notified the Clerk of a final acceptance documentation which the Clerk completed and had confirmed by Tesco who stated that the monies would be given no later than 60 days from 15th April which will be the middle of June.

**7 FINANCE**

 Councillors agreed the Financial Statement and signing of the External Audit.

**8 HIGHWAYS-**

Councillors requested that Highways be on the next Agenda to discuss Stone Corner and the non- replacement of signs. **SP**

**9 PLANNING**

**9.1** Councillors were concerned about the process of the application on land next to New Leas, it was requested that the Clerk contact SCDC to gain an update. **SP**

**9.2 PLANNING APPLICATION (**submitted just prior to the meeting date**)**

 **DC/16/1867/LBC- Conversion of barn to provide annexe/holiday accom- The Priory, Laxfield Road, Badingham**.

 Councillors considered the application and agreed a response of support. **SP**

**10** **POCKET PARK**

The funding from Tesco is still yet to be forwarded to the Parish Council bank account. The Clerk will continue to contact SCDC to conclude the application for the Playspace monies decision. **SP**

**11 VILLAGE HALL**

Councillors agreed to make a formal request for reports from the Village Hall committee with regards to the Village Hall improvements project etc. Cllr McQuade will follow up by contacting the committee**. LP**

**12 CORRESPONDENCE -** None

**13 ITEMS FOR NEXT AGENDA**

* + **HIGHWAYS – Stone Corner and Road Signs**

 **- Pub Street Parking**

* + **TRAINING DATES**
	+ **DATE ANNUAL PARISH MEETING 2017**

**14 DATE OF NEXT MEETING**

 **Thursday July 14th & Thursday 8th September - TBC**