**BADINGHAM PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING**

**Held on Thursday February 25th 2015 at 7.30pm**

**at Badingham Village Hall**

Reports from District & County Councillors, Police and Enterprise Badingham, and questions from members of public: - None

A member of public enquired as to the status of involvement that the Parish Council has in giving response to the new addition to the SHLAA sites situated in Mill Lane, adjacent to Pocket Park. It was explained that the Public Consultation is underway and has been well advertised on the Website and in the Echo. Every member of the community has the opportunity to give their views to this SHLAA site and it was recommended that they did so. The Parish Council has not responded and does not intend to respond, and that the views of the Community were very important for any responses that the Parish Council may make in the future.

Meeting opened at 7.40 pm

**1 PRESENT APOLOGIES**

Cllr G Upton Cllr S Frost - Chair Cllr L McQuade

Cllr R Welham

Cllr E Meigh

Cllr T Barber

Mrs Sue Piggott – Clerk

4 Members of Public

Due to illness Cllr Frost was unable to attend. Council considered and agreed which member should Chair the meeting, it was agreed that Cllr McQuade Chair the meeting.

**2 DECLARATION OF INTERESTS**

Chair Enterprise Badingham Group - Cllr E Meigh

**3 MINUTES OF MEETINGS: - 29.1.15 - Approve & Sign**

Council approved and signed the minutes for 29.1.15

**4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**

**Clerks Report:**

The Clerk can confirm that Barclays is now sending statements to her and appear to have re-instated the Clerk onto their records as Financial Officer and Administrator of the account. The Clerk has got all outstanding cheques signed by the new signatories and all outstanding payments have been sent out with an accompanying letter giving express apologies and explanation for the lateness of payments.

The Clerk submitted the order for the Precept to SCDC and confirms that this remains at £8,000 as requested by the council, the budget accommodates this figure and has been distributed to members.

The Clerk has written to Mr Sullivan to offer appreciation of his involvement in the Village Hall. A letter has been written to SCDC to outline the expectation of conditions for the application for Arrillas, Orchard Rise.

**5 FINANCE -** Financial Statement – To Approve

**5.1** Council Agreed and Approved the Financial Statement.

**5.2** The Clerk distributed the revised Budget for 2015/16 – Council approved.

**6 SHINING STAR AWARD – Cllr L McQuade**

Cllr McQuade explained that she had distributed a draft notice. Council considered it, and discussed the members of the panel that would make the decision on the successful nominee. Council agreed that Rev Olanczuck, Bob Foster and Cllr Tim Barber should sit on the panel. A piece will be placed in the Echo and onto the Website. Cllr McQuade confirmed that there has been no sourcing of a placard and requested that the Clerk did so. Council agreed that the Clerk purchase the Plaque for the Village Hall, the details of which were presented to them last year. **SP**

**7 PARISH PLAN** – Cllr Frost

Action Plan implementation – status reports

**7.1** The Clerk confirmed that she had added details and explanation of the Precept to the piece that is published in the Echo - 14. The Clerk explained that the only role that the Parish Council can take with regard to Footpaths and Bridleways is as a conduit to the authority responsible for them, which is Suffolk County Council, there are no actions outstanding as she continues to be available should members of public wish to report anything to her -11 & 12.

**7.2** Cllr Welham confirmed that repair to the play equipment following the ROSPA report is being actioned; SCL will be instructed to carry out the works. The Pond is being managed and low hedging will be developed to help with safety issues. Cllr Welham requested that the Council consider how to improve the play equipment, the funds in the SCDC Play Area reserve will only provide for one piece of equipment. Council considered and agreed that funding should be sought to provide a suite of play equipment. Cllr Welham Proposed and Cllr Barber Seconded. Cllr Barber will try to source external funding bodies, the Clerk will also research external funding sources. **TB & SP**

**7.3** The Council requested the Clerk ascertain whether the quotes were with Cllr Frost so that a decision on appointment of Printers could be made and the quote sent to County Cllr Burroughs who has agreed to fund the printing costs. **SP**

**8 PLANNING -** None

**9 HIGHWAYS – Cllr G Upton**

**9.1** Cllr Upton was asked if she had any knowledge or reports that supported the PCSO’s report that flooding in the road at the junction by the pub has been a problem, Cllr Upton confirmed that she had not. The problem of dangerous parking on this junction still continues despite reports from the police that they see no evidence when they visit the village. Council felt that because this problem was not being taken seriously that they should write to the Crime Commissioner to make him aware. The Clerk was requested to write to the Crime Commissioner Mr Tim Passmore.. **SP**

**9.2** Cllr Upton confirmed that she had not had contact with County Cllr Burroughs with regard to requesting details on SCC for Speed Limit on organising a Community Speed Gun Iniative, Cllr Upton will make contact. **GU**

**10** **POCKET PARK – Cllr R Welham**

Cllr Welham confirmed that SCL had now received all their outstanding payments which were the result of Barclays Bank as reported in the Clerks report and that SCL appreciated the profound letter of apology. Council thanked the Clerk for distributing the letters of apologies with the outstanding settlements. An update on works and actions are detailed under item 7.

**11 VILLAGE HALL – Cllr G Upton**

A Village Hall Management Committee meeting took place on February 5th, Clare Taylor-Crisp-Village Hall Advisor was due to attend but due to illness did not attend. Another meeting is arranged at which under the advice of Clare Taylor-Crisp the members and their roles will be appointed. Volunteers have come forward so that a working committee will be in place to take forward the Village Hall. There are already ideas on improvements to ensure viability of the hall, with building works necessary to facilitate the usage of each group including the Playschool. Surveyors are yet to be appointed to enable firm possibilities to be considered. External funding will need to be sought, which must be done by the Village Hall Management committee.

**12 EMERGENCY PLANNING – Cllr T Barber**

Cllr Barber confirmed that he is drawing up a template that is appropriate for the village, the highest risks need to be identified, and illustrated on an map which will be held in the incident room in the Village Hall. The main members of the team will be himself and the Chair. A list of key holders and phone numbers are necessary. A contact tree of volunteers and those with equipment necessary for the emergency is also being constructed. Cllr Welham will help in finalising this list.  **TB & RW**

**13 CORRESPONDENCE -** None

**14 ITEMS FOR NEXT AGENDA**

**15 DATE OF NEXT MEETING**

Thursday April 2nd – Ordinary Meeting

Thursday May 14th – Annual Parish Council Meeting

Friday May 22nd – Annual Parish Meeting

Dates to be confirmed.

Meeting closed 9.15pm

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Chair Date