**BADINGHAM PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING**

**Held on Thursday 14th July 2016 at 7.30pm**

 **at Badingham Village Hall**

Reports from District & County Councillors, Police and Enterprise Badingham, and questions from members of public: -

3 Members of Public present.

Members of Public were invited to speak. Mrs Tanya Newton gave a presentation on behalf of Michele Cole, PlaySchool. The Presentation represented their aspirations which they wished to make known to the Parish Council – this presentation can be found on the Parish Council Website.

Questions that were asked by the Parish Council

Q.Whilst the expectation is to place the Playschool building on Pocket Park, how will the

 building be paid for and who will lead the project.

A. The Playschool will be seeking funding from bodies such as Morrison’s and Lottery.

 The Village shop is not able to make a profit so any surplus monies will be passed as

 funding for the project. No applications have been made.

Q. What are the costings for the Playschool building

A. £408,000

Q. Does this include connecting to services such as sewage etc.

A. No it does not, this building will be an eco-building with eco provision to cope with

 sewage.

Q. Are you aware that the Parish Council are bound under their ownership to provide

 and manage Pocket Park to provide open space and play space under the legal 106

 agreement for perpetuity.

A Yes.

Q. How will you administer the project and who would lead the project

A. A committee will be sought, it was thought that Tristian Gladwell the contractor that

 has quoted could be the Project Manager. The expectation for the next step is for the

 Parish Council to submit an outline planning application. Plans are yet to be drawn up.

Meeting opened at 8.30pm

**1 PRESENT APOLOGIES**

 Cllr S Frost - Chair Cllr M Bedson

 Cllr S Osborne Cllr L McQuade- Vice Chair

 Cllr G Upton

 Cllr R Welham

 Mrs Sue Piggott – Clerk

**2 DECLARATION OF INTERESTS**

Clllr Upton – Village Hall Committee

**3 MINUTES OF MEETING – Approve & Sign**

Council approved and signed the Minutes for 27.5.16

**4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**

The Clerk delivered the submission of year-end Audit to the Internal Auditor. Whilst the accounts fully balanced the Clerk had included unpresented cheques that were part of the previous year end expenditure, the Auditor advised on the correction and the Clerk did so and amended the year end form accordingly.

 The Clerk spoke to SCDC to gain information regarding Pocket Park 106 agreement following the request at the last meeting because the Parish Council had become aware through rumour that PlaySchool had aspirations to move from the village hall and build a Play School on Pocket Park. SCDC Planning Officers made clear that any planning permission submitted by third parties would need permission of the landowner.

 The Clerk finally gained a response from SCDC Playspace funding which confirmed that the £1,300 would be released for the Play Equipment project on Pocket Park. Tesco’s forwarded 75% of the £8,000 grant, the rest will be forwarded on completion of the project. The Clerk entered into talks with Tesco to explain that the Parish Council wanted to install a Twin Tower Play system which the £12,000 grant would have covered, rather than install a Single Tower the decision was to install the Twin Tower unit without the separated triple swing unit and install the swings at a later date. The Clerk had to give a breakdown and detail of all the other funding that would go towards Tescos funds, those being the BCC grant, and SCDC PlaySpace fund together with any criteria, Tesco then considered the request and has now come back to confirm that the Parish Council can go ahead with the plan to install the Twin Tower system and the swings at a later stage. The Clerk spoke to County Cllr Burroughs who said that he could be approached for a grant within next year’s allocation to cover the swing unit which will total £2,500. The Clerk contacted John Reader at Norfolk Play Systems, he will be getting back to the Clerk with an expected date to install the equipment, which is likely to be late August.

**5 FINANCE –** To Approve Financial Statement

 The Financial Statement was approved

**6** **POCKET PARK**

Councillorsconfirmed that the Clerk apply officially to County Cllr Burroughs for funding within the next financial year so that the 3 swing unit can be added to the Play Area equipment.  **SP**

 Councillors considered the presentation given with regards to building a PlaySchool building by PlaySchool on Pocket Park land. The Parish Council agreed that because their ownership and management of this land is regulated by the Section 106 legal agreement in place that before they could make any response to the aspirations of PlaySchool, they needed to gain advice from SCDC, and legal advice as to whether a portion of the Pocket Park land can be sold for the purpose of erecting a PlaySchool building on. **SP**

 Until the Parish Council had this information they could not further their response.

**7 PLANNING**

Proposal: One House and 2 Holiday lets – Barn conversions

 Address: The Moat Farm Framlingham Road Badingham Suffolk IP13 9JB

 Ref. No: DC/16/2665/FUL

 Council members considered the application and agreed a response of Support.

 The Clerk will forward this response to SCDC**. SP**

**8 DOG POO BINS**

Councillors considered the need for more dog poo bins in the village**,** there are three sites that are the most problematic. The Clerk was requested to research costs for bins and installation. **SP**

**9 HIGHWAYS – Cllr G Upton**

Cllr Upton reported that she had reported the need for replacement road signs, on Stone Corner and at the junction of Low Road. Councillors discussed that the problem parking at the pub on the junction continues. Cllr Upton will try again with another approach to Highways Officers and the Clerk was asked to write to County Cllr Burroughs. **GU & SP**

**10 PARISH PLAN** – **Cllr Frost**

Cllr Frost requested short reports from Cllr Welham and Cllr Upton**.**

**11 VILLAGE HALL – Cllr G Upton**

The last Village Hall committee meeting took place on June 29th. The Playschool made known their intentions to move from the Village Hall and the project to build a bespoke building in the village, their aspirations to do so on Pocket Park. The Business Plan and Building design plans that had been submitted to extend the Village Hall which included accommodation for the Play School have now been withdrawn. The hall needs two new fire doors, the cost £2,700, the BCC have been approached for a grant to cover the costs. Costings to remove and resite the electricity meter to an external wall are being sought. Minor repairs including lights, toilets, kitchen tops continue. A quote to sand and varnish the hall floor is being sought. The AGM is expected to take place in the Autumn, the Treasurer will be stepping down after 7 years, it is expected that a replacement can be found.

**12 EMERGENCY PLANNING – Cllr Barber**

Councillors agreed that further advertising for volunteers to make up a telephone tree for the village emergency contingency planning should be placed, a poster in the new Community Shop was agreed.  **SP**

**13 TRAINING DATES**

 Council considered the dates for training available and asked the Clerk to get dates for October.

**14 CORRESPONDENCE - None**

**15 ITEMS FOR NEXT AGENDA**

Dog Poo Bins/Bridleways & Footpaths/Pocket Park/Emergency Planning

**16 DATE OF NEXT MEETING**

6th October 2015 – TBC

Meeting closed 9.20pm

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Chair Date