

# **Badingham Village Hall**

## **Advice to Hirers on consumption of alcohol on the premises**

### **Licensing regulations:**

The licensing law requires that there is a licence for the sale of alcohol at all events. You are selling alcohol if: -

- You are charging for alcoholic drinks at any event
- If the event is ticketed and you are providing a free drink. (This is seen as selling as the cost is included in the ticket price and or the organisation providing the alcohol is providing the free drink).
- If the event has an entrance charge and you are providing a free drink.

### **A licence is not required when: -**

- The event is free, and drink is provided for free (for example, a family wedding or party where alcohol is not charged for).
- If people bring their own drink with them to consume on the premises.
- If alcohol is donated by an individual (not an organisation charging for entrance).

### **Sale or supply of alcohol:**

If you intend to sell or supply alcohol and will have a Personal Licence holder on site then you must provide a copy of the holder's licence when making the booking.

Badingham Village Hall currently does not have its own Premises Licence.

# Badingham Village Hall

## Guidance on selling or providing alcohol in Badingham Village Hall

To stay within the law and avoid prosecution, you must adhere to the following rules:

- Do not allow anyone under the age of 18 to sell alcohol.
- Do not sell alcohol to anyone who is drunk.
- Do not sell alcohol outside of the hours stipulated in your hire agreement.
- Do not sell alcohol to people under the age of 18.

**Operate the Challenge 25 policy and apply the following principles:-**

- **Be Cautious** – it is very hard to tell a young person's age, so ensure that you check even with those that look older than 18. This is the 'Challenge 25' policy. If they look 25 or under then check for proof.
- **Be consistent** – always check, even if you think you've served the young person before or you are fairly certain they are of the right age.
- **Be clear** – use signage to inform people that they will be checked.
- **Be courteous** – if you have to refuse a sale explain that you are complying with the Law and advise the young person that they can obtain a **proof of age card** (see below).
- **Be careful** – there is evidence that bar staff can often fail to challenge underage purchasers if they feel afraid of the consequences.
- **Ensure** that alcohol is only sold from the bar
- **Remember** - it is an offence for someone to purchase or attempt to purchase alcohol if they are under the age of 18 (section 147 Licensing Act 2003)

### Proof of Age Cards

Today there are a number of legitimate sources of ID that young people can get to prove their age. Only accept credible photo proof of age – this includes:

- A Proof of age card schemes carrying a PASS logo. The PASS scheme, which is a voluntary industry initiative supported by the retail and hospitality industries, is endorsed by the UK Government since the Home Office only recognises schemes accredited to PASS. The Trading Standards Institute advises retailers only to accept cards from the issuers who are signed up to PASS
- A Passport
- A Photo driving licence

**Remember** - if you are in any doubt, you are perfectly within your rights to refuse to sell alcohol, even if someone has shown what appears to be valid ID.

Badingham Village Hall is a registered charity (Charity Number 304703)  
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