

# **Badingham Village Hall Management Committee Agenda**

Charity No 304703

Meeting on Monday 8th December 2025 at 7.15pm

## **1. Those present and apologies for absence.**

Present: Rob Picton, Charles Bainbridge, Martin Clark, Helen Picton, Lyn Cutress (PC)

## **2. Confirm minutes of last meeting (3rd November 2025)**

Accepted as a true record. All issues arising will be covered in the agenda.

## **3. Matters arising: funding streams, PC meeting, Diocesan payment, calendars,...**

There are several potential funding streams available for smaller projects – say up to £2,000. We need to identify suitable pieces of work for the next development plan. Suggestions so far include extra radiators or larger radiators as the boiler has the capacity to extend the system. It was also suggested that the meeting room would benefit from carpet tiles. Some external parts of the hall need re-decoration and ivy removed in the alcove where the new bench is positioned.

The annual report to the Parish Council was well received.

Payment for use of the hall has been completed by the Diocese.

Calendar on the new village website has been welcomed and people suggest it will be well used in the future as more events are signposted.

## **4. Bench - arrangements for fixing, plaque, publicity?**

The bench to go outside the hall has been delivered – it is quite sturdy and comes with a ground fixing kit. Charles to arrange securing it when it goes outside. As it has evolved from the idea of moving “Bob’s bench” (discussed in the Parish Council) we felt it should recognise all that Bob and Ann have done for the village over many years. BCC and the VHC have suggested a small plaque and Rob will follow this up and arrange – to clear with Ann first.

## **5. Finance**

Expenditure was agreed for a new door mat, improvements to notice boards, a chair mover, replacement of “wonky” tables with 2 new circular ones, some new glasses, and carpet tiles for the meeting room.

Bar nights have highlighted a need to review our expenses and payments process as individuals are needing to make quite large purchases and then claim back the money. Lynn agreed to discuss way of improving the system with Parish Council.

## **6. Review events (winter market, pub night) and future events (Wine Tasting, Ceilidh, pub**

The Winter Market was successful again and was well attended. The profit is shared with the Community Café and will be confirmed by their treasurer in the new year.

Plans for the carol night are all in place. It will start with community carols at 6pm accompanied by Martin Gregory followed by entertainment from the Picton Family and Capstan Full Strength. Martin to apply for licence. Borrow lanterns from café.

Second pub night was successful and the new dartboard was well received. We agreed to continue into the new year as plans for the pub are still not clear. Next pub night will be Jan 23<sup>rd</sup>... We discussed £2 entrance charge to cover costs and whether people could continue to bring own drinks. We agreed to review this in the new year.

Plans for Wine Tasting evening (January 30<sup>th</sup>) are in place and Rob to liaise with Celia to advertise and distribute tickets. Charles and Wendy to sort out cheese and biscuits. Martin to apply for TEN licence. We agreed £25 a head for tickets (same as last year).

The ceilidh with Syzewell Gap is likely to be 27<sup>th</sup> Feb – waiting for caller to confirm early in the new year. We will need to decide costs – suggest £12.50 a ticket will make a good total assuming 50 – 60 people (depending on providing a ploughman's supper) and band likely to be around £225.

Blyth Valley Blues Band now confirmed for 27<sup>th</sup> March by Charles. Cost of band is £150. Tickets to be on sale at £10.

Story telling evening – Martin has discussed the possibility with Tim Laycock from Dorset as he will be in Suffolk later in the year – dates tbc – possibly April / May. For more information Google Tim Laycock or go to <https://timlaycock.co.uk/>

## **7. AOB**

We checked insurance questionnaire and Rob to submit.

Grant for acoustic panels has been provisionally approved. Waiting for paperwork and confirmation.

**8. Date of next meeting.** Tuesday 13<sup>th</sup> February 2026 at 7.15pm